

Village Board of Trustees Monthly Meeting

July 11, 2022

The monthly meeting of the Village Board of Trustees was duly held on the 13th of June 2022, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.

Members Present: Jan Tighe, Mayor; Alan Engelbrekt, Deputy Mayor; Robin Ford, Trustee; Jack Jennings, Trustee; and Ryan McGrath, Trustee.

Absent: None

Village Staff/Officials in Attendance: Josh Smith, Code Enforcement Officer; Bill Noreault, DPW Supervisor; Michael Martin, Chief of Police; and Jennifer Gibbs, Deputy Clerk.

Guest(s): Corey Reid of BCA

The Meeting was called to order at 7:15 PM with Mayor Jan Tighe leading the Pledge of Allegiance to the American Flag.

Agenda Items #1: Public Comment

There was no public comment.

Agenda Item #2: Public Hearing on Amending Tree Care & Maintenance Zoning Ordinance

Ryan McGrath made the motion to open the public hearing at 7:15 PM and Robin Ford seconded it. The motion passed with all in favor. There was no public comment. Ryan McGrath made the motion to close the public hearing at 7:16 PM and Robin Ford seconded it. The motion passed with all in favor.

Agenda Item #3: Approval of Minutes

Robin Ford made the motion to accept the minutes from June 13, 2022, and June 28, 2022. The motion was seconded by Alan Engelbrekt and passed 5-0.

Agenda Item #4: Approval of Staff Reports

The motion to accept the DPW, Building and Coded Enforcement, and Police staff reports was made by Robin Ford and seconded by Alan Engelbrekt and passed with all in favor.

Agenda Item #5: General Vouchers

Robin Ford made the motion to approve payment of the final vouchers for July 2022. Jack Jennings seconded the motion and it passed with all in favor.

Agenda Item #6: Treasurer's Report

The motion to approve the Treasurer's report was made by Alan Robin Ford and seconded by Jack Jennings. The motion passed with all in favor.

Agenda Item #7: Old Business

- A. The Board reviewed and discussed the Preliminary Design Scheme Report for the Village of Pulaski Sidewalk to School Project. Robin Ford made the motion to accept Alternative a 2a which will run along the West side of Salina Street, cross at 4701 Salina Street and continue to High School on the East side of Salina, at a cost of \$401,000.00 with half (\$200, 000.00) being covered by grants. Jack Jennings seconded the motion and it passed 4-0, with Alan Engelbrekt voting against.
- B. Alan Engelbrekt notified the Board that the next Haldane meeting will be held on Tuesday July 12, 2022.
- C. The motion to accept the changes to the Tree Care and Maintenance zoning ordinance was made by Alan Engelbrekt and seconded by Robin Ford. It passed with all in favor.
- D. Grants
 - 1. Jack Jennings made the motion to set a date to hold a public hearing and vote on the CDBG resolution for July 18, 2022. Robin Ford seconded the motion and it passed unanimously.

* The date was since changed to July 20, 2022, at 6:00 PM.

- 2. Climate Smart Community
 - a) The Village has received another \$10,000 from NYSERDA's Clean Energies Community Program. The Village could receive an additional \$30,000 at 4,000 points.
 - b) Robin Ford made the motion to use the \$10,000 award to install energy efficient lighting on Maple Ave at the cost of \$8,250.00. Jack Jennings seconded the motion and it passed unanimously.

A second proposal to install energy efficient lighting in the South Park has been tabled until the incentive questions have been answered.

- 3. The motion to pass the resolution authorizing application submittal through Consolidated Funding Applications to be used for the Delano Street Sidewalk Project was made by Jack Jennings with a second from Ryan McGrath. The motion passed 5-0.
- 4. Robin Ford made a motion to pass the resolution authorizing application submittal to New York State Department of Homes and Community Renewal for the Main Street Grant Program. Jack Jennings seconded the motion and it passed with all in favor.

The Board reviewed the Part 2 of the SEQR and Alan Engelbrekt made the motion to accept the SEQR with a Negative Declaration. The motion was seconded by Robin Ford, and it passed with all in favor.

The motion to accept the SEQR and the project information was made by Jack Jennings with a second by Robin Ford. The motion passed 5-0.

5. The Board reviewed the Notice of Sale and Statement of Financial and Operating Information for the Village of Pulaski Serial Bonds Sale.
6. A copy of the USDA Rural Development Serial Bond statement was reviewed for street sweeper.

Agenda Item #8: New Business

A. Employees

1. Ryan McGrath made the motion to approve Dustin Denny as a new full-time employee for the DPW. Jack Jennings seconded the motion and it passed unanimously.
2. The motion to approve Nick Gibides as a full-time DPW employee was made by Robin Ford with a second from Alan Engelbrekt. The motion passed 5-0.

B. Policy Review – Cyber Security & Asset Management

1. The Board reviewed the Policy for Information Technology Polices and Procedures and there were no corrections or changes.
2. The New York Municipal Insurance Reciprocal sent a Notice of Policy Conditional Renewal for General Liability/ Cyber Coverage. There will be a 6% increase next year.

C. An update on the Arches was received by the Village from Crawford and Stearns with an initial report on repairing the arches. Two large trees will likely have to be removed and some masonry work should be done this year to resist further destabilization.

D. Hunter Bros. Construction LLC submitted an updated quote. The company was originally to take out a piece of the dam 12' x 4' and now will be cutting out 26' x 2' and installing a turbidity curtain across the creek. A motion to accept the change in price from \$15,300.00 to \$25,600.00 was made by Alan Engelbrekt and seconded by Jack Jennings. The motion passed 5-0.

E. There has been no response so far for the RFQ's sent out for the Band Stand and Maple Avenue parking lot wall. It was agreed to send the requests out again later in August.

F. The motion to make the following revisions to the Zoning Codes by Robin Ford:

- Change definition

When Airbnb was used for this definition, it was the only "game in town".

Now that there are other companies providing the same service, using the term "Short Term Rentals" is more inclusive. The definition would be:

"SHORT TERM RENTALS" an online community marketplace and hospitality service, that operates as an online marking and hospitality service which is accessible on websites or subscription apps. The service connects people looking to rent living space in their homes or property with people who are looking for accommodations on a temporary basis. Airbnb is an example of such a company offering this service.

- Short Term Rentals, Tourist Homes, Boarding House, and Bed and Breakfast would all be treated the same and require a Special Permit to operate in R-2, R-3, B-1, B-2, or I Zones.
- Remove the term "Airbnb" and replace it with the term "Short Term Rentals."

The motion was seconded by Jack Jennings and passed with all in favor.

G. Other

A thank you note will be going out to owner of Casa de Brazil for improvements to building and parking lot.

Two thank you notes came in. One from PROP thanking us for doing another Main Street Grant Application and the other from a resident, Joanna Young, commenting on the good service she received from the Office Staff.

There is a webinar Wed. being put on by Empire state Development – the purpose is to provide information on a grant that is meant to specifically eliminate blight. If it is a good fit for Pulaski, it will be an agenda item on Aug 8th

FAST NY is a new grant program that was in this year's budget. \$200 million to improve NY's shovel-readiness and attract key industries. The Village filled out the information sheet so we are mailing list when new information comes out.

Village is getting the second payment of ARPA funds this summer - \$114,102.21

August 4th Jeff Tubolino from Blue Line Engineering and Dean Merritt of OMI, who manages sewage treatment plant, are going with Mayor Jan Tighe to a meeting of the County Health Committee. This is in regard to the application that was sent for County ARPA Funds for the WWTP and help financing the change from chemical treatments to ultraviolet.

Mayor Jan Tighe is not going to be in the office July 22nd but will be at the Re-Leaf State Tree Convention in Watertown.

The County will begin paving Lake Street & North Street this month. The Village will be putting out RFQ's for paving Hinman Road, Lewis Street, and Glen Avenue.

Alan Engelbrekt had a question regarding a texted received from Scott Pello saying that the AirBnB he is managing should have been grandfathered in. Josh Smith the Code Enforcement officer and Mayor Jan Tighe had looked into that and could not find the special permit for 4838 S. Jefferson Street which has always been required in the zoning laws for the that use. The property was in the zone B1, that allows for Bed & Breakfast business with the required special permit. Four separate applicants for short term rentals in the Village were issued appearance tickets including the 4838 S. Jefferson address. The other three had come into apply for the special permit and were approved.

Agenda Item #9: Executive Session

Robin Ford made the motion to go into Executive Session to discuss proposed, pending, or current litigation at 8:16 PM. Jack Jennings seconded the motion and it passed 5-0.

The motion to go out of Executive Session was made by Alan Engelbrekt with a second by Ryan McGrath. The motion passed unanimously.

Agenda Item #10: Adjournment

Alan Engelbrekt made the motion to adjourn the meeting at 8:43 PM. Ryan McGrath seconded the motion and it passed with all in favor.

Next Regular Village Board Meeting August 8, 2022, at 7:15 PM

Presented & Approved

Jennifer Gibbs

Deputy Clerk