

## **Village Board of Trustees Monthly Meeting**

**April 13, 2026**

**The monthly meeting of the Village Board of Trustees was held on the 13th of April 2026 at 7:00 PM, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.**

Members Present: Jeffrey Fowler, Mayor; Melissa Wadkinson, Deputy Mayor; Jan Tighe, Trustee and Devon Fetzer, Trustee.

Absent: Shale Holmes, Trustee.

Village Staff/Officials in Attendance: Catherine Spinney, Village Clerk/Treasurer; Dustin Wood, DPW Supervisor; Katherine Burnham, Police Officer; and John Howland, Code Enforcement Officer.

Guests: Jillian Lee, David Rockwell, Robin Ford, and Marie Saba

Agenda Item #1: Mayor Jeffrey Fowler called the meeting to order at 7:18 PM and the Pledge of Allegiance was recited.

Agenda Item #2: Public Hearing for Proposed Local Law No. 6 – Adjusting Water & Sewer Late Fees

Melissa Wadkinson made the motion to open the public hearing at 7:30 PM with a second from Devon Fetzer. The motion passed unanimously.

There was no public comment.

The motion to close the public hearing was made at 7:30 PM by Melissa Wadkinson. Jan Tighe seconded the motion, and it passed 4-0.

Agenda Item #3: Public Hearing for Budget Fiscal Year 2026-2027

At 7:32 PM Melissa Wadkinson made the motion to open the public hearing. Jan Tighe seconded the motion. The motion passed with all in favor.

There was no public comment.

Melissa Wadkinson made the motion to close the public hearing with a second from Devon Fetzer. The motion passed 4-0.

Agenda Item #4: Public Comment

David Rockwell thanked the police department and the Board of Trustees for acting on the excessive speeding on Hinman Road.

Marie Saba of Tobacco-Free CNY described the organization's mission to reduce disability and death related to tobacco use. The organization also assists municipalities in creating legislation tobacco retail licensing that promotes limited limits tobacco density.

#### Agenda Item #5: Report from the Tug Hill Circuit Rider

Jillian Lee reviewed the highlights of the North Shore and Salmon River Council of Governments monthly bulletin.

#### Agenda Item #6: Haldane Minutes and Comprehensive Planning/Energy Board Minutes.

The Board was provided both the February 16, 2026, Haldane minutes and the April 2, 2026, Joint Town of Richland and Village of Pulaski Comprehensive Planning Board.

#### Agenda Item #7: Approval of Minutes

Melissa Wadkinson made the motion to approve the minutes from March 9, 2026. Devon Fezter seconded the motion, and the motion passed with all in favor.

The motion to approve the March 18, 2026, minutes was made by Melissa Wadkinson with the correction that it was not a monthly meeting but a budget meeting. Jan Tighe seconded the motion, and it passed unanimously.

Melissa Wadkison made a motion to approve the meeting minutes from March 26, 2026, with the correction that it was a budget rather than a monthly meeting and "not required" under agenda item No.6 be removed. Jan Tighe seconded the motion, and it passed with Jeffrey Fowler, Melissa Wadkinson and Jan Tighe voting yes. Devon Fetzer was absent on the 26<sup>th</sup>. He abstained.

#### Agenda Item #8: Staff Reports

Jan Tighe made a motion to approve the staff reports with a second from Melissa Wadkinson. Melissa Wadkinson asked Dustin Wood whether the new batteries have arrived for the speed signs. They have not. Jan Tighe noted that there is a very faded "No Parking" sign on Lake Street that should be replaced. Melissa Wadkison requested that the code enforcement officer include the violation and permit reports in the monthly code report. The motion passed unanimously.

#### Agenda Item #9: Vouchers

The motion to approve payment of the General Fund vouchers (\$32,859.43) and the TA/Payroll vouchers (\$2,012.10.) Jan Tighe seconded the motion, and it passed 4-0.

#### Agenda Item #10: Treasurer's Report

Devon Fetzer made a motion to approve the March 2026 Treasurer's report. Melissa Wadkinson seconded the motion, and it passed unanimously.

#### Agenda Item #11: Old Business

- A. The motion to change the Village of Pulaski Construction Code Fee schedule was made by Jan Tighe with a second from Melissa Wadkinson. The motion passed 4-0 with the change the special permit fee to \$300 from \$500.
- B. The Board reviewed the SEQR parts 1, 2, and 3 for Local Law No.5 of the Year 2026, amending the Rental Registry Law Chapter 26, Article II, adopted in 2027. Jan Tighe made the motion to determine a negative declaration, as there will be no significant impact on the environment. Melissa Wadkinson seconded the motion, and it passed with all in favor.
- C. There was no other old business.

#### Agenda Item #12: New Business

- A. Jan Tighe made the motion to renew the appointments for the following:
  - Josh Menio – Planning Board
  - Ernest Wheeler – Planning Board
  - Jacob Richardson- Water Board
  - Mike Sacco – Water Board
  - Fran Taplin – Sewer Board
  - Brett Charsky - ZBA
  - David Craig- ZBA
  - Michael Murphy – ZBA

Melissa Wadkinson seconded the motion, and it passed 4-0.

- B. The motion to accept Shale Holmes resignation from the Village Board was made by Melissa Wadkinson and seconded by Jan Tighe. The motion passed with all in favor.

#### Agenda Item #13: Other

- A. Jan Tighe brought up asking the garden club to create a pollinator garden. There are three requirements the club would have to achieve for the program. The Board will have further discussion at the budget meeting on April 22, 2026.
- B. Jan Tighe would like to look further into several grants due within the next month to help with current projects and the Village's need for DPW equipment upgrades.
- C. Thank you notes to:
  - The Sea Grant Salmon River clean-up volunteers including Oswego County Tourism.
  - Michelle Hughes and Michael Cooley for picking up a piece of streetlamp and passed it back on to the Village.
  - Residents who have taken down trees.
  - Shale Holmes for his service on the Board of Trustees.

#### Agenda Item #14: Executive Session & Adjournment

Melissa Wadkinson made the motion go into executive session for the reasons of discussing personnel and potential litigation at 8:01 PM. Jan Tighe seconded the motion, and it passed with all in favor.

Devon Fezter made the motion to go out of executive session at 8:38 PM with a second from Jan Tighe. The motion passed with all in favor.

The motion to adjourn the meeting at 8:38 PM was made by Melissa Wadkinson and seconded by Jan Tighe. The motion passed 4-0.

The next regular meeting will be held on May 11, 2026, at 7:00 PM

Presented & Approved

Jennifer Gibbs

Deputy Clerk