

Village Board of Trustees Monthly Meeting

July 14, 2025

The monthly meeting of the Village Board of Trustees was held on the 14th of July at 7:15 PM, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.

Members Present: Jan Tighe, Mayor; Amy Dobrzynski, Trustee; Melissa Wadkinson, Trustee; and Jeffrey Fowler, Deputy Mayor.

Absent: Mark Dobrzynski, Trustee

Village Staff/Officials in Attendance: Catherine Spinney, Village Clerk/Treasurer; Dustin Wood, DPW Supervisor; Michael Martin, Police Chief; John Howland, Code Enforcement Officer; and Jennifer Gibbs, Deputy Clerk.

Guest(s): Rod Campbell, Ashley Gilbert, Aerilyn Avery, Hayden Kinney, James Kinney, Lucinda Bice, Cathy & Rick O'Hara, Vanessa Roach, and Genn Miller.

Agenda Item #1: Call to Order

The meeting was called to order by Mayor Jan Tighe at 7:15 PM and the Pledge of Allegiance was recited.

Agenda Item #2: Public Comment

Girl Scouts Aerilyn Avery and Hayden Kinney proposed adding one or two interactive music walls to the Haldane Center. The Girl Scouts are working on their Silver Award. The Board expressed their interest in the project and let the young women know that the Town of Richland manages and maintains the center and will make that decision.

Cathy O'Hara expressed her concerns regarding the Use Variance application submitted for 27 Church Street. The potential buyer requested a variance that would allow them to build just two apartments in the building. Airbnb's are not and will not be allowed in that district. The outside of the building would not be changed. John Howland noted that a condition could be placed on an approved variance that would not allow the property to be divided into additional apartments.

Vanessa Roach and Genn Miller raised the issue of that in their view our Village Codes are in some areas outdated, vague, contradictory and do not seem to be enforced uniformly. Village Clerk Cathy Spinney offered to sit down with Mrs. Roach to discuss her concerns. Genn Miller also communicated a willingness to serve on a local board and offered some ideas for local animal control and safety.

Agenda Items #3: Report from Tug Hill Circuit Rider

Rod Campbell reviewed the July 2025 Salmon Rivers Council of Governments Monthly Bulletin.

Agenda Item #4: Minutes from the Haldane Board and the Comprehensive Planning Board

Minutes from either the Haldane or the Comprehensive Planning Board were not available.

Agenda Item #5: Village Board Minutes

Amy Dobrzynski made a motion to approve the May 12th and June 9, 2025, regular meeting minutes. Jeffrey Fowler seconded the motion, and it passed unanimously.

Agenda Item #6: Approval of Staff Reports

The motion to approve the June 2025 Code Enforcement, Police and DPW monthly reports was made by Melissa Wadkinson and seconded by Jeffrey Fowler. The motion passed with all in favor.

Agenda Item #7: General Vouchers

Jeffrey Fowler made the motion to approve payment of the July 2025 TA Abstracts (\$1,368.37) and General Fund updated Abstract #13 from June (\$20,604.48) and July Abstract (\$73,598.59.) Amy Dobrzynski seconded the motion, and it passed 4-0.

Agenda Item #8: Treasurer's Report

The motion to approve the May 2025 Treasurer's Report was made by Amy Dobrzynski and seconded by Melissa Wadkinson. The motion passed unanimously.

Agenda Item #9: Old Business

A. Grant Status Review

1. The DRI LPC meeting will be held from 4-6 PM July 23, 2025.
2. The Sidewalk to High School Project is close to being closed out. The sign New York State requires to be posted along the sidewalk is on order. The DOT is going to inspect the grade of the sidewalk in a couple of spots before they sign off. BCA Group (the project engineers) will follow up.
3. There has been no new progress on Restore NY 6 or the Anchor project.
4. The Village is still working on the CDBG grant to supplement the Water Project and collecting the easements.
5. The Stormwater Mitigation Project grant that was awarded by Senator Kirsten Gillibrand and administered by FEMA is expected by FEMA to be finished by the end of September. Unfortunately, with all of the setbacks with the engineering company, C2AE and negotiations regarding the scope of work with FEMA, the work will not be completed by then and the Village has been notified that FEMA is unlikely to grant an extension. The Village is looking at finding a solution.
6. Jeffrey Fowler made the motion to determine a negative declaration for parts 2 and 3 of the SEQR. There was a question regarding question 15 A regarding the noise of the project. The Village office will check with the engineers at BCA. Melissa Wadkinson would like to note that a Village noise ordinance should be amended to prohibit excessive noise between 7:00 PM and 7:00 AM. Amy Dobrzynski seconded the motion, and it passed unanimously.
7. Jeffrey Fowler made the motion to accept Resolution No. 3 of the Year 2025 to schedule a hearing regarding the Village of Pulaski's intent to apply for the Community Development Block Grant (CDBG) Funding for the Water Main Replacement Project on

July 29, 2025. Melissa seconded the motion. Jan Tighe, Jeffrey Fowler, Amy Dobrzynski and Melissa Wadkinson voted yes. Mark Dobrzynski was absent. The resolution passed.

- B. Amy Dobrzynski will bring in her markups for review of Village trifold at the next regular meeting on August 11, 2025. A mention of the Downtown Revitalization Initiative (DRI) grant that the Village of Pulaski was awarded could be added.
- C. The motion to approve a temporary sign in memory of a State Trooper that died in a motorcycle accident on the corner at the North Park was made by Jeffrey Fowler. Melissa Wadkinson seconded the motion, and it passed 4-0.
- D. Melissa Wadkinson made a motion to approve the amendment to the intermunicipal agreement from January 2012 between the Town of Richland and Village of Pulaski providing judicial services to village residents. Amy Dobrzynski seconded the motion, and it passed unanimously.
- E. The motion to approve the draft letter to Mr. Roberts regarding the agreement to refund him for one grave in the Village of Pulaski Cemetery with the addition that there would be no further refunds was made by Melissa Wadkinson. Amy Dobrzynski seconded the motion, and it passed with all in favor.
- F. The Board will wait for the paving quotes to come back in before making a decision on which streets to include.

Agenda Item #10: New Business

- A. Sarah of CNS Companies is in the process of writing a grant for additional funding for Dunbar Field renovations specifically for a trail. Amy Dobrzynski made the motion in support of the grant with a second from Jeffrey Fowler. The motion passed 4-0.
- B. The Board tabled discussion of Village garbage removal to wait another month for any bids that may come in.
- C. Melissa Wadkinson made a motion to accept the resignation of John Howland as Code Enforcement Officer as of July 31, 2025, and to keep him on as an administrative assistant to Bill Hamacher. Jeffrey Fowler seconded the motion, and it passed with all in favor.
- D. The motion to appoint Francis Taplin to the Sewer Board was made by Melissa Wadkinson and seconded by Amy Dobrzynski. The motion passed unanimously.
- E. Melissa Wadkinson made the motion to go out to bid for a 1-ton dump truck with a steel box for spreading salt. Cathy Spinney noted that the money is available in the equipment line. Amy Dobrzynski seconded the motion, and it passed 4-0.
- F. The motion to hire a recently interviewed part-time DPW position was made by Melissa Wadkinson and seconded by Amy Dobrzynski. The motion passed with all in favor.
- G. Melissa Wadkinson made the motion to allow the NYS DEC to place fishing access signs at the Haldane Center and Dunbar Field. Jeffrey Fowler seconded the motion, and it passed unanimously.
- H. Amy Dobrzynski made the motion to approve the Amended Bond Resolution for the Water System Improvement Project Phase II. Melissa Wadkinson seconded the motion, and it passed with Jan Tighe, Jeffrey Fowler, Amy Dobrzynski and Melissa Wadkinson voting yes. Mark Dobrzynski was absent.

Agenda Item #11: Other

Margaret Weigel invited the Board to the dedication of the historical marker at the Railroad Arches on the riverwalk trail on Tuesday, August 12, 2025, at 10:00 AM.

The Board reviewed brochures from the Oswego County regarding a tour of the Pulaski Historical District and a schedule of events for the upcoming 250th celebration of the American Revolution.

Agenda Item #12: Executive Session/Adjournment.

The motion to go into Executive Session was made by Jeffrey Fowler at 8:47 PM. Melissa Wadkinson seconded the motion, and it passed 4-0.

Jeffrey Fowler made a motion to leave executive session at 9:36 PM with a second from Melissa Wadkinson. The motion passed 4-0.

Melissa Wadkinson made a motion to appoint Chief Martin executer for the 207C for the injured police officer while seeking attorney advice. Jeffrey Fowler seconded the motion, and it passed with all in favor.

The motion to approve double time pay for police officers if they choose to work a holiday because a shortage of officers is limiting coverage. Amy Dobrzynski seconded the motion, and it passed 4-0.

The motion to adjourn at 9:40 PM was made by Jeffrey Fowler with a second from Melissa Wadkinson. The motion passed with all in favor.

Next Regular Village Board Meeting will be held on August 11, 2025, at 7:15 PM.

Presented & Approved

Jennifer Gibbs, Deputy Clerk