

## **Village Board of Trustees Monthly Meeting**

**October 11, 2022**

**The monthly meeting of the Village Board of Trustees was duly held on the 12<sup>th</sup> of October 2022, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.**

**Members Present:** Jan Tighe, Mayor; Alan Engelbrekt, Deputy Mayor; Robin Ford, Trustee; Jack Jennings, Trustee; Ryan McGrath, Trustee.

**Absent:** None

**Village Staff/Officials in Attendance:** Bill Noreault, DPW Supervisor; Michael Martin, Chief of Police; Cathy Spinney, Village Clerk/Treasurer; and Jennifer Gibbs, Deputy Clerk.

**Guest(s):** Jeffery Fowler & John Parker

### **Agenda Items #1: Call to Order**

The Meeting was called to order at 7:15 PM with Mayor Jan Tighe leading the Pledge of Allegiance to the American Flag.

### **Agenda Items #2: Public Comment**

There was no public comment.

### **Agenda Item #3: Public Hearing on Zoning Change for Temporary Dumpsters**

Jack Jennings made the motion to open the Public Hearing and Ryan McGrath seconded the motion and it passed with all in favor.

Temporary dumpsters or containers are part of a building permit. When a building permit is not required, a separate zoning permit for a dumpster is needed. The zoning permit will be for 45 days and can be renewed twice.

Ryan McGrath asked if the regulations for concealing dumpsters in B1, B2, and Industrial Zones will be enforced. Mayor Jan Tighe replied that it is on the list. Jeffrey Fowler asked about how they should be concealed. The answer was the dumpster should be not visible from the street.

Robin Ford made the motion to close the Public Hearing. Jack Jennings seconded the motion and it passed unanimously.

### **Agenda Item #4: Approval of Minutes**

The motion to accept the minutes of September 12, 2022, was made by Robin Ford and seconded by Jack Jennings. The motion passed 5-0.

### **Agenda Item #5: Approval of Staff Reports**

The motion to accept the DPW, and Police Staff Reports was made by Alan Engelbrekt and seconded by Ryan McGrath and passed with all in favor. Bill Noreault noted that we are getting close to the end of this phase of the water project.

### **Agenda Item #6: General Vouchers**

Robin Ford made the motion to approve payment of the vouchers. Ryan McGrath seconded the motion and it passed 5-0.

### **Agenda Item #7: Treasurer's Report**

The motion to approve the Treasurer's report was made by Alan Engelbrekt and seconded by Ryan McGrath.

The motion passed with all in favor.

### **Agenda Item #8: Old Business**

#### **A. Grants**

1. Restore NY application was sent in by October 11, 2022, with two final applicants, John Parker and John Vavalo.
2. It was recommended that we apply for the other two related grants DRI, and NY Forward rather than just one. It is about the same amount of work/cost to do both.
3. The Village will be included in a tree grant with Oswego County through the Great Lakes Restoration Initiative (GLRI) and decisions on where and what to plant will be made soon.

#### **B. Review of Village Projects**

1. The work to get the dam off the hazard list has been finished for this year. Gomez & Sullivan will be writing the report for the DEC.
2. The Village will be paying for the engineering study of the Arches and be reimbursed by PROP when their grant comes through.
3. A Senior of Pulaski High School will be completing the survey for estimating current and future sidewalk to the High School use for their Senior project. It should be finished by the end of the month.
4. The cost to replace the sidewalk will be an additional \$5,000 to \$10,000 to replace the sidewalks that Highlander Construction is not responsible for. The original estimated cost was \$52,394. The sidewalks have sunk in over the years and will be elevated approximately 8"-12".
5. The Village received county ARPA funds for the Wastewater Treatment Plant of \$250,000. When the upgrades to the Sewer system is in progress a connection will likely be added to Dunbar Field.

6. The contract for the Climate Smart Communities grant of \$10,000 is in progress and the Village will be reimbursed for the lighting in the Maple Ave Parking lot. The work will be done by The Green Team.
  7. There is no set date yet for paving Hinman Road, but Bill Noreault was assured it would be soon. No bids for Lewis and Glen Ave have been submitted.
  8. The Tree Committee will be planting 10 trees on Rome Road on October 22, 2022, at 7:30 AM. If the weather is bad, the planting will be rescheduled for October 29, 2022.
  9. The motion to accept the bid of \$5940.00 from P & L Contracting to replace the roof on the South Park gazebo was made by Ryan McGrath and seconded by Robin Ford. The motion passed unanimously.
  10. The daycare center is still empty. Jan Tighe will be contacting Assemblyman Will Barclay's office and Shining Stars of Syracuse to see if there is interest or assistance.
- C. The Haldane report was accepted.
- D. The NYS DOT is still working on the request for a speed reduction evaluation on Route 11 near the High School.
- E. NYMIR Insurance Report
1. The Board reviewed the NYMIR recommendation report and accepted the change to the Application for Use of Village of Pulaski Facilities.
  2. The Village is still waiting for a quote from Johnson Controls for a new alarm system.
  3. The Village will reach out to other companies if no word is given soon. The Village signs will be inventoried after the water project is finished.
  4. The DPW Equipment Operator certification is in the process of being completed.
  5. The Water Board approved the new form for the Water/Sewer Turn On and Off Application. To turn the water on the applicant or representative must be there.
  6. The signs for the pedestrian trail are being ordered.
  7. It was recommended that the rope swing come down. There seems to be no safe way for the Village to accomplish this at this time.
  8. Ryan Pratt has been instructed to clean out the gutters of the cemetery chapel and has been given labels to update the electrical box.
  9. Binder next to window to store complaints is now available.
- F. Robin Ford made the motion to transfer the sewer right-of-way and hire David Bardoun Land Surveying to survey the properties at an estimated cost of \$5,700. This fee and lawyer fees will be split between The Village and the McNitts. Jack Jennings seconded the motion and it passed 5-0.

## **Agenda Item #9: New Business**

- A. A motion to approve the change in the Zoning Code for the following was made by Jack Jennings and seconded by Robin Ford.

Temporary dumpsters or containers are part of a building permit. When a building permit is not required, a separate zoning permit for a dumpster is needed. The zoning permit will be for 45 days and can be renewed twice.

The motion passed unanimously.

- B. Ryan McGrath made the motion to approve the Village Policy for Video Taping or Photographing on Village Property.

1. All property listed below, that has public access, is open to filming or photographs.

Exterior of Snow Memorial Building and Haldane.

All parks including River Trail.

Hallways, Board Room, Auditorium and Lobby of the Snow Memorial Building during operating hours.

Cemetery during operating hours.

The Pulaski Public Library during operating hours.

2. Property not listed above, that is not open for public use, filming will not be permitted. That would include but not limited to the Police Department, Library Office, Village Offices, DPW Garage, Well Head Area and Wastewater Treatment Plant.

The motion was seconded by Robin Ford. In a roll call vote Jack Jennings, Ryan McGrath, Alan Engelbrekt, Robin Ford and Jan Tighe all voted in favor.

After several complaints about political sign in the Village parks the Village will look further into whether they should be allowed.

- C. The Board was asked to accept the retirement of Nancy Ebert-Stevenson as a full time DPW employee and rehire her as a part-time employee at \$15/hour and 16 hours per week. She would like to retain her position in the Union, receive holiday pay and the boot stipend. There were questions about Union status for part-time workers. Other employees were only offered the Union participation at full-time work. The Board agreed that we would like to have her coming back part-time but have concerns about Nancy being part of the union and how the contract would affect the other part-time workers. The Board agreed to offer a position working as a general employee of the Village with a boot stipend, no holiday pay. Village precedent is part-time employees are not part of the Union. A memorandum of understanding will be written and signed.

- D. The Salmon River/Ontario has been applied to be a National Marine Sanctuary through NOAA.
- E. The motion to take out the section that a part-time employee that works 45 over a 2-week period to receive holiday pay that falls within that time frame in the Employee Handbook was made by Alan Engelbrekt and seconded by Ryan McGrath. The motion passed will all in favor. The section will be revisited when the annual budget and pay is discussed.
- F. The students at The Make Sense Shop would like to volunteer to help the Village with cleaning up and helping with landscaping type of work. The volunteers would be under the supervision of their teacher(s).
- G. George Irwin, the owner of 4921 North Jefferson Street (house next to the Snow Memorial Building), offered to sell the Village the property. The Board agreed that there is no interest in the property at this point.
- H. Ryan McGrath made the motion to ban campers and recreational vehicles from parking on Village Streets. The campers and RV's can park in parking lots only. Alan Engelbrekt seconded the motion and passed 5-0.
- I. Jack Jennings made the motion to allow Selkirk State Park, as a non-profit, to place notices on the electric sign. It was seconded by Robin Ford and passed with all in favor.

#### **Agenda Item #10: Executive Session**

There was no need for an Executive Session.

#### **Agenda Item #10: Adjournment**

Ryan McGrath made the motion to adjourn the meeting at 8:45 PM. Jack Jennings seconded the motion and it passed with all in favor.

**Next Regular Village Board Meeting and Public Hearing will be on November 14, 2022, at 7:15 PM.**

#### **Presented & Approved**

**Jennifer Gibbs**

**Deputy Clerk**