

## **Sewer Board Meeting**

**April 13,2023**

**The regular meeting of the Pulaski Sewer Board was duly held on the 13<sup>th</sup> of April 2023 at 4:00pm in the Auditorium of the Snow Memorial Building, 4917 Jefferson Street, Pulaski, NY.**

**Sewer Board Members Present:** Chairman, Robert Adamski; Commissioner, Craig Waite; and Commissioner, David Allen.

**Village Officials and Staff:** Mayor, Jan Tighe; OMI, Dean Merritt; OMI, Jasin Fernandez; OMI, George Dibble; Village Clerk/Treasurer, Cathy Spinney; Account Clerk, Amanda Bennett.

**Guest(s):** Jeffery Tubolino, Blue Line Engineering

### **Agenda Item #1: Previous Minutes**

Craig Wait made the motion to approve the minutes for March 9,2023 David Allen seconded the motion. The motion passed all in favor.

### **Agenda Item #2: Staff Activity Reports (DPW & WWTP)**

The motion to accept the DPW and WWTP reports were made by David Allen and seconded by Craig Waite. Dean Merritt noted that in the month of March 2023, they treated 15.24 million gallons, which is an average of 492,000 gallons per day. On March 11, 2023 there was a call from Charles Balcom about a high level alarm at the Forest Drive Pump Station at 5:35pm. Float switches found tangled up, issue was resolved by 6:10pm.

On March 28, 2023 February DMR submitted along with Design, Planning and Flow Management 2022 annual certification form. 2022 Annual Daily Average Flow is 442,000 gallons per day.

They were able to perform all preventive maintenance tasks for the month of March.

The wastewater treatment plan is operation in full compliance with the SPDES permit. The motion passed with all in favor.

### **Agenda Item #3: Voucher and Review of Payments**

Craig Waite made the motion to approve the Vouchers, David Allen seconded the motion. Motion passed with all in favor.

### **Agenda Item #4: Review and Approval of Treasure's Report**

David Allen made the motion to approve the March 2023 treasure's report and was seconded by Craig Waite. Motion passed with all in favor.

### **Agenda Item #5: Old Business**

#### **A. WWTP/Rest of Sewer Project**

Jeffrey Tubolino stated that the boring tests are done. He stated that they went down forty feet at both stations. It was showing that it is solid shale, they are waiting to get the reports back from boring test.

Jeffrey asked Cathy Spinney if the estoppel was done, she stated that it is done and is waiting for the affidavit and will have it sent over to EFC.

Jefferey stated that this project will probably be split into two different contracts, he stated that one will be for outside the Wastewater Treatment Plant and the other for the Waste Water Treatment Plant work.

Chairman Bob asked if there is a preference in which order it will be done, Jeffrey stated that he doesn't believe there is a certain order that the projects need to be done. Jeffrey stated that the toughest challenge will be Forest Main.

Jan stated that the Village did not receive any complaints about the boring tests from the Village Residents. Bob did ask that when the Sewer project starts that the Village Residents that would be affected by the project get a letter with information.

**B. Grease Traps/ Public Hearing on May 8<sup>th</sup>, 2023, at 7:15 for local Law for Grease Traps**

Jan stated that the Village Board approved the motion to have a public hearing on the proposed local law to regulate the maintenance of grease traps in the Village. Motion passed with a 3-2 vote. The Public Hearing is on May 8<sup>th</sup>, 2023, at 7:15pm.

Bob asked Jan to speak with John Howland to have him speak with someone at the County Level regarding restaurants regulations for grease traps.

**C. Budget 2023-2024**

Cathy Spinney reviewed the budget with the Sewer Board, she stated that she was able to budget for everything they had asked for without having to take anything from the fund balance. She noted that they received good revenue from Selkirk Landing.

The Sewer Board asked if they would need to raise rates, she stated that she doesn't believe so since they got such an increase from Selkirk Landing. Mayor Jan stated that there was a 2.3% increase in revenue from Selkirk Landing.

The Sewer Board all agreed that they were satisfied with the 2023-2024 Budget.

**Other**

**6. New Business**

**7. Other**

**8. Adjournment**

Craig Waite made the motion to adjourn the meeting at 5:14pm, David Allen seconded it. Motion passed unanimously.

**The next regular Sewer Board meeting will be on Tuesday May 9<sup>th</sup>, 2023.**

Account Clerk, Amanda Bennett  
Presented & Approved May 9<sup>th</sup>, 2023.