

Village Board of Trustees Monthly Meeting

April 10, 2023

The monthly meeting of the Village Board of Trustees was duly held on the 10th of April 2023, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.

Members Present: Jan Tighe, Mayor; Alan Engelbrekt, Deputy Mayor; and Scott Pello, Trustee; Ryan McGrath, Trustee; and Jeffrey Fowler, Trustee.

Absent: None

Village Staff/Officials in Attendance: Michael Martin, Chief of Police; Cathy Spinney, Village Clerk/Treasurer; John Howland, Code Enforcement Officer; Bill Noreault, DPW Supervisor and Jennifer Gibbs, Deputy Clerk.

Guest(s): Janice Kozma, Ernie Wheeler, Melissa Wadkinson, Carl Falk, Katie Malinowski, Adam Malinowski, Paul M. Baxter, Shelley Joss, Kern Yerdon, Tom King, and Robert J. Adamski.

Agenda Items #1: Call to Order

The Meeting was called to order at 7:15 PM with Mayor Jan Tighe leading the Pledge of Allegiance to the American Flag.

Agenda Items #2: Public Comment

Katie Malinowski and Paul M. Baxter made a presentation to explain the function and benefits of joining the Salmon River Council of Governments.

Tom King, a resident of Salmon Meadow Lane requested the status of the storm water mitigation study and eventual work to alleviate the problem of flooding in the area. Mayor Jan Tighe noted that we are now in the process of finalizing the contract with the engineer C2AE and will be moving forward soon. Mr. King also noted that there is no sidewalk, therefore no safe place to walk, to the elementary school from Salmon Meadow Lane.

Shelley Joss showed the Village Board the code violations she received at the beginning of last year, along with the code violations the Village Code Enforcement Office has sent out for that time frame. She noted that the violations have all been completed and a new roof will be put on soon. Shelly Joss also noted that her neighbors have not received violations that resemble hers. Ms. Joss filed a complaint with the NYS code enforcement department. Scott Pello mentioned that maybe a resolution can be made.

Agenda Item #3: Approval of Minutes

Ryan McGrath made the motion to approve the minutes from March 13, 2023. Alan Engelbrekt seconded the motion and it passed unanimously. There was no discussion.

Agenda Item #4: Approval of Staff Reports

Alan Engelbrekt made the motion to approve the DPW, Code Enforcement and Police reports from March 2023. The motion was seconded by Scott Pello and passed 5-0. There was no discussion.

Agenda Item #5: Approval of Vouchers

The motion to accept the Vouchers was made by Alan Engelbrekt and seconded by Scott Pello. The motion passed unanimously. There was no discussion.

Agenda Item #6: Approval of the Treasurer's Report

Alan Engelbrekt made the motion to approve the Trust and Agency and the General Vouchers with a second from Scott Pello. The motion passed with all in favor. There was no discussion.

Agenda Item #7: Old Business

- A. The Board reviewed the preliminary Budget for 2023-2024. Jeffrey Fowler made the motion to hold a public hearing and vote for the Budget on Monday, April 17, 2023, at 6:00 PM. Scott Pello seconded the motion and it passed 5-0.
- B. The Village cemetery has lots that are unsuitable for full burials that are large enough to be sold for cremains. The proposed prices for these lots were discussed at \$500.00 for cremains and \$600.00 for full burial. Alan Engelbrekt made the motion to approve the pricing and Ryan McGrath seconded the motion. The motion passed with all in favor.
- C. The Board reviewed two proposals to replace the Village phone system. Frontier notified the Village that they will no longer provide support for the current system. Chimera Integrations, LLC proposed installation and hardware costs at \$3380.00 with reoccurring monthly costs at \$246.00 plus taxes & fees. Highbridge Communications, LLC proposed installation of hardware at \$1264.00 and reoccurring monthly fees at \$381.00 per month. Ryan McGrath made a motion to accept Highbridge Communications' proposal with the condition that there would be no termination fees. Alan Engelbrekt seconded the motion and it passed unanimously.

Scott Pello made the motion to approve of the software proposal from Williamson Law Book Company to replace the current tax collection and Building and Code Enforcement software. The Village uses Williamson for payroll, accounting and the water and sewer billing. The new software will work better with our current systems and be more uniform across the Village. Jeffrey Fowler seconded the motion and it passed it all in favor.

- D. Ryan McGrath made a resolution to accept the lot line adjustment for the property transfer between the Village and Rick and Linda McNitt. Scott Pello seconded the motion and it passed 5-0.
- E. There were no minutes from the Haldane Center Board meeting.

- F. A motion was made by Jeffrey Fowler to hold a public hearing on the proposed local law to regulate the maintenance of grease traps in the Village. Ryan McGrath seconded the motion and it passed with Jeffrey Fowler, Ryan McGrath, and Jan Tighe voting yes and Scott Pello and Alan Engelbrekt voting no. A public hearing will be held at the next regular meeting on May 8, 2023, at 7:15 PM.
- G. The Village and the Library will be entering into a memorandum of understanding (MOU) with the Pulaski Public Library. A draft of the MOU should be available for review by the end of the month.

Agenda Item #8: New Business

- A. A motion to join the Salmon River Council of Governments and sign the Intermunicipal Agreement. The dues will be \$700.00 per year. The purpose of joining the Council is to establish cooperation and regular communication with communities on or near the Salmon River and Tug Hill area to bring issues of common concern including community development and planning; matters affecting the natural environment; and local government management information needs. Ryan McGrath seconded the motion and it passed 5-0.
- B. There have been complaints about short-term rentals in Residential R-2 areas and debris such as furniture on/near the Village streets. The Board discussed reviewing the codes pertaining to these complaints and will research possible solutions.
- C. The Village will be reviewing the tri-fold brochure and making corrections and/or additions to mail with the taxes this coming June.

Agenda Item #9: Executive Session/ Adjournment

The was no executive session. Ryan McGrath made the motion to Adjourn at 8:44 PM and Scott Pello seconded the motion. The motion passed unanimously.

Next Regular Village Board Meeting and Public Hearing will be on May 8th, 2023, at 7:15 PM.

The Budget Public Hearing will be held April 17, 2023, at 6:00 PM.

Presented & Approved

Jennifer Gibbs

Deputy Clerk