

Village Board of Trustees Monthly Meeting

November 20, 2023

The monthly meeting of the Village Board of Trustees was held on the 20th of November 2023 at 6:00 PM, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.

Members Present: Jan Tighe, Mayor; Alan Engelbrekt, Deputy Mayor; and Jeffrey Fowler, Trustee.

Absent: Scott Pello, Trustee; and Ryan McGrath, Trustee.

Village Staff/Officials in Attendance: Cathy Spinney, Village Clerk/Treasurer; John Howland, Code Enforcement Officer; Michael Martin, Chief of Police; Bill Noreault, DPW Supervisor; and Jennifer Gibbs, Deputy Clerk.

Guest(s): Steven Totten, Karl Hax, and Tricia Hax.

Agenda Items #1: Call to Order

The Meeting was called to order at 6:00 PM with Mayor Jan Tighe leading the Pledge of Allegiance to the American Flag.

The public hearing on Solar Regulations in Current Zoning Law was postponed until the next regular Village Board meeting December 11, 2023.

Agenda Items #2: Public Comment

Tricia Hax commented on the Village Code Chapter 96 language. She said both her and the code enforcement office found it vague. Trica Hax distributed a packet of changes she proposes based off of the City of Syracuse's code for transient food vendors. The proposals include creating separate types of mobile/temporary food establishments with fee/and permit schedule differences depending on the type, and other requirements such as criminal background checks, sales tax returns, and approval from fire departments if there is a heat producing mechanism. It was noted that the Board was considering changing the application, not the code at this time, but would consider the proposed changes.

Karl Hax asked whether the sidewalk in front of the Dollar Tree at Routes 11 and 13 will be restored and who will be responsible for it. Mayor Jan Tighe said the cost will be included in the Watermain Replacement Project.

Agenda Item #3: Approval of Minutes

Alan Engelbrekt made a motion to accept the minutes from October 10, 2023. Jeffrey Fowler seconded the motion and it passed unanimously.

Agenda Item #4: Approval of Staff Reports

The motion to approve the Building & Code, DPW, and Police staff reports was made by Jeffrey Fowler and seconded by Alan Engelbrekt. The motion passed 3-0.

Agenda Item #5: Approval of Vouchers

Jeffrey Fowler made the motion to approve the General, TA and Capital vouchers with a second from Alan Engelbrekt. The motion passed with all in favor.

Agenda Item #6: Approval of the Treasurer's Report

The approval of the Treasurer's Report was tabled until the next meeting. The report was not yet ready.

Agenda Item #7: Old Business

- A. There was no Haldane report. There is a meeting scheduled Monday November 27, 2023.
- B. Highlander Construction still has restoration work left to do. The Village has held on to the retainage until the work is completed. The Village also is working out a final amount owed to the Water Commission for sidewalks that were replaced that were not part of the Water Main Replacement Project. The total will be \$60,032.00. Jeffrey Fowler made the motion to transfer the money to the Water Fund. Alan Engelbrekt seconded the motion and it passed 3-0.
- C. The Comprehensive Planning Board and the ZBA are still looking for volunteers.
- D. Review and/or changes of the Sign, Solar and Peddler License Codes were tabled until the December 11, 2023, Village of Trustees meeting.
- E. No new news on the Village Dam.
- F. A discussion on the request by Scott Pello to discuss including all Village of Trustees Board members to be included in calls and emails to Village lawyers was tabled.
- G. November 14, 2023, Fulton Block Builders gave a presentation on beginning a similar organization in Pulaski.
- H. December 6 under the climate action campaign there will be a meeting with the head of Central NY Heating and Cooling to answer any questions. The Village is partnering with the Town of Richland and the Pulaski Public Library.

Agenda Item #8: New Business

- A. Jan Tighe will update the Model Solar Law provided by NYCOMM to be specific to the Village of Pulaski and present it next month at the public hearing for a stand-alone solar law.
- B. A proposal to reestablish a Village Court was presented to the Board. The Village has not been receiving the portion of the ticket fees from the Town of Richland that was part of the agreement between the Town and the Village of Pulaski. The reports the Village received from the Town stopped. The motion to explore all options to collect the lost ticket revenue was made by Alan Engelbrekt and seconded by Jeffrey Fowler. The motion passed with all in favor.
- C. Alan Engelbrekt made the motion to apply for the Transportation Assistance Program (TAP.) The grant is solely for non-mechanical transportation projects. The goal is to receive a match for grants for the Delano sidewalk project. Jeffrey Fowler seconded the motion and it passed 3-0.
- D. The motion to hire ALPS Cleaning Service for the Snow Memorial Building was made by Jeffrey Fowler who noted the price seemed good value, for a trial period of three months. This would free up our current maintenance employee to work full time for the DPW. Alan Engelbrekt seconded the motion and it passed unanimously.

- E. A motion to reappoint Bob North, Terry Rossman and appoint Robin Ford to the Historical Review Board was made by Jeffrey Fowler and seconded by Alan Engelbrekt. The motion passed with all in favor.
- F. Alan Engelbrekt made a motion to send the list of unpaid 2023 taxes totaling \$105,542.38 to the County of Oswego for collection. The motion was seconded by Jeffrey Fowler. Jeffrey Fowler, Alan Engelbrekt and Jan Tighe voted in favor. Ryan McGrath and Scott Pello were absent.

Agenda Item #9: Other

- A. The Board tabled any consideration of the Model Subdivision Law until the next regular meeting.
- B. The Village received the first notice of an application for a license to open a potential cannabis establishment.
- C. Meeting December 13, 2023, with Oswego Emergency Planning because the area will be in the path for the solar eclipse April 8, 2024.
- D. There were a couple additional handouts of reports for 2021 & 2022 Fulton Block Builders.
- E. The Village of Pulaski is collecting shoes once more for the "Tithe my Shoes" holiday campaign.

Thank you notes will be sent out for the following:

Dr. and Mrs. J Sullivan, Carol and Thomas Stewart, Rober Welchect, Franklin Development Funds X, Pauline Rossman, Oswego County Opportunities, Pulaski Baptist Church, Dave Mahaffy, Fulmer Family, Joanne Allport, Karen Liscum, Mary Todd Frank, Elsie's Beauty Shop and Serena Tessier.

Jeffrey Fowler made the motion to place a moratorium for a period of three months on solar applications with a second from Alan Engelbrekt. The motion passed 3-0.

Agenda Item #10: Executive Session/ Adjournment

Jeffrey Fowler made the motion to go into Executive Session at 7:05PM with a second from Alan Engelbrekt. All were in favor.

At 7:20 PM Alan Engelbrekt made the motion to go out of Executive Session with a second by Jeffrey Fowler. The motion passed unanimously.

A motion was made to Jeffrey Fowler to adjourn the meeting. Alan Engelbrekt seconded the motion and it passed 3-0.

Next Regular Village Board Meeting and Public Hearing will be on December 11, 2023, at 7:15 PM.

Draft & Unapproved

Jennifer Gibbs

Deputy Clerk