

Village Board of Trustees Monthly Meeting

June 13, 2022

The monthly meeting of the Village Board of Trustees was duly held on the 13th of June 2022, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.

Members Present: Jan Tighe, Mayor; Alan Engelbrekt, Deputy Mayor; Robin Ford, Trustee; and Ryan McGrath, Trustee.

Absent: Jack Jennings, Trustee.

Village Staff/Officials in Attendance: Cathy Spiney Village Clerk/Treasurer; Josh Smith, Code Enforcement Officer; Bill Noreault, DPW Supervisor; Michael Martin, Chief of Police; and Jennifer Gibbs, Deputy Clerk.

Guest(s): Dave Craig, Jerry Woodruff, Jeffery Fowler, and Dr. L. Watson.

The Meeting was called to order at 7:15 PM with Mayor Jan Tighe leading the Pledge of Allegiance to the American Flag.

Agenda Items #1: Public Comment

Village residents Dave Craig and Jerry Woodruff shared their concerns regarding the mechanics shop on North Street and the barking dogs also in the area. Mayor Jan Tighe will follow up with the area Animal Control Officer and the DMV.

Dr. L. Watson of the Pulaski Executive Corporation thanked the Village for their help with the development on Hinman Road.

Agenda Item #2: Previous Minutes

Alan Engelbrekt made the motion to accept the minutes from May 9, May 18, and May 23, 2022. Ryan McGrath seconded the motion and it passed unanimously.

Agenda Item #3: Approval of Staff Reports

The motion to approve the DPW, Code & Zoning Reports, and Police Department was made by Robin Ford and seconded by Ryan McGrath. The motion passed unanimously.

Agenda Item #4: General Vouchers

Alan Engelbrekt made the motion to approve payment of the final vouchers for the fiscal year 2021-2022. Ryan McGrath seconded the motion and it passed with all in favor.

Agenda Item #5: Treasurer's Report

The motion to approve the Treasure's report was made by Alan Engelbrekt and seconded by Ryan McGrath. The motion passed with all in favor.

Agenda Item #6: Old Business

- A. The Board reviewed the Haldane report from March 21, 2022.
- B. Alan Engelbrekt made the motion to accept the bid from Hunter Bros. Construction for \$15,300 for the dam repairs. The goal is to get the dam off the DEC watch list as quickly as possible. Ryan McGrath seconded the motion and it passed with all in favor.
- C. The Board reviewed the bids for the engineering study to repair the arches. The motion to accept the proposal from Crawford and Stearns Architects and Preservation Planners for \$5,000. The motion was seconded by Ryan McGrath and passed unanimously. It was noted that PROP will be providing \$5,000 towards the repair of the arches.
- D. Robin Ford made the motion to accept Resolution #13, that the Village of Pulaski authorizes and appropriated a \$95,000 local match as required by the Green Innovation Grant Program for the Village of Pulaski Water Meter Installation Project. Under the GIGP program, this local match must be at least 25% of the GIGP eligible project costs of \$380,000. The source of the local match shall be a combination of BANs, bonds and co-funding sources. Alan Engelbrekt seconded the motion. In a roll call vote Jan Tighe, Alan Engelbrekt, Robin Ford and Ryan McGrath all voted in favor. Jack Jennings was absent.
- E. The motion to accept Resolution No. 14 for the delivery of the Street Sweeper and complete the financial arrangements with the Rural Housing Authority, USDA was made by Ryan McGrath and seconded by Alan Englebrekt. In a roll call vote Jan Tighe, Alan Engelbrekt, Robin Ford and Ryan McGrath all voted in favor. Jack Jennings was absent.
- F. Alan Engelbrekt made the motion to for Resolution No. 15 to designate the Mayor of the Village of Pulaski as the approved Environmental Certifying Officer for the purpose of signing correspondence and other require documents and form replated to the proposed Village of Pulaski Wastewater Infrastructure Improvements Project. Ryan McGrath seconded the motion and in a roll call vote Jan Tighe, Alan Engelbrekt, Robin Ford and Ryan McGrath all voted in favor. Jack Jennings was absent.
- G. Alan Engelbrekt made the motion to approve Resolution No.16 to designate Mayor Jan Tighe to authorize and execute grant agreement with the NYS Environmental Facilities Corporation for the Engineering Planning Grant. Ryan McGrath seconded the motion and in a roll call vote Jan Tighe, Alan Engelbrekt, Robin Ford and Ryan McGrath all voted in favor. Jack Jennings was absent.
- H. Alan Engelbrekt made the motion to approve Resolution No. 17 that the Village authorizes and appropriates a minimum of 20% match as required by the Engineering Planning Grant Program for the Storm Water Mitigation Study. Under the EPG program, this local match must be 20% of the EPG grant award of \$30,000. The source of the local match, and any amount in excess of the required match shall be provided by the Village of Pulaski. The maximum local match shall not exceed \$6,000 based upon estimated project cost of \$36,000. The Mayor may increase this local match through the use of in

kind services without further approval from the Village of Pulaski's Board of Trustees. Robin Ford seconded the motion and in a roll call vote Jan Tighe, Alan Engelbrekt, Robin Ford and Ryan McGrath all voted in favor. Jack Jennings was absent.

- I. Mayor Jan Tighe updated the Board on the Congressionally Directed Spending/ FEMA grant for the Stormwater Flooding Improvement Project and the Main Street Grant project. The Board commended Jeffery Fowler on the window replacements and repairs made on the old bank building.
- J. A motion was made by Alan Engelbrekt to make the Resolution No. 18 authorizing the Village of Pulaski to be the lead agency for completing the SEQR Determination (Type II) to fulfill the agreement with the NYS Environmental Facilities Corporation for the Storm Water Mitigation Study. Ryan McGrath seconded the motion and in a roll call vote Jan Tighe, Alan Engelbrekt, Robin Ford and Ryan McGrath all voted in favor. Jack Jennings was absent.

Agenda Item #7: New Business

- A. Requests for quotes to replace the roof on the gazebo, lighting, and sound system in the South Park will be sent out. PROP has ordered ten picnic tables. Eight for the South Park and two for the North Park.
- B. The Board was updated by the Mayor regarding the revisions to the Tree Ordinance necessary for a Tree City designation. A Public Hearing will be at the next month's meeting.
- C. Alan Engelbrekt made the motion to accept the resignations of Charles Hinman and Selena Beltzer of the Historic District Review Committee, Rick Miick from the DPW, and Joshua Russell of the police department. The motion was seconded by Ryan McGrath and passed with all in favor.
- D. The motion to accept the appointment of Amanda Bennett as Account Clerk was made by Alan Engelbrekt and seconded by Robin Ford. The motion passed unanimously.
- E. The motion to accept the appointments of Tammy Woodruff and Robert North to the Historic District Review Committee, and Steven Olson as a member and chairperson of the Tree Committee, was made by Alan Engelbrekt and seconded by Ryan McGrath. The motion passed 4-0.
- F. As the Village Water System Improvement Project makes progress there is an abundance of fill and debris to store. The Board discussed possible storage spots and Ryan McGrath made the motion to allow residents of the Village to pick up fill or allow the DPW to deliver requested fill when they can work it into their schedule, and within the Village limits. A form releasing the Village from any damage must be signed by the resident before delivery. Alan Engelbrekt seconded the motion and it passed with all in favor.
- G. Alan Engelbrekt made the motion to approve the estimate given by ARCIT to create and host a new Village website. The total start-up cost will be \$379, and the total annual cost will be \$935. Robin Ford seconded the motion and it passed 4-0.

Agenda Item #8: Other

The following thank you notes were sent out for the letters of support for the NBRC grant to:

- Assembly Minority Leader William Barclary
- David Turner of Oswego County Community Development, Tourism, & Planning
- US Congresswoman Claudia Tenney
- David Bottar of CNYRPDB
- Michael Treadwell of Oswego County Industrial Development Agency

Other thank you notes were sent out to:

- Rick Miick – former DPW employee
- Joshua Russell – former Village Police Dept. employee.
- Selena Belkter – former Historical District Committee Member
- Charles Hinman - former Historical District Committee Member
- Champney Law Office
- The Delany Family on Park. Street
- The Crystal Jelly for Memorial Day Flags

Agenda Item #9 Executive Session

The motion to go into executive session was made by Robin Ford and seconded by Alan Ryan McGrath. The motion passed unanimously.

Robin Ford made the motion to go out of executive session at 8:46 PM. This was seconded by Alan Engelbrekt. It passed with all in favor.

Robin Ford made at the motion to adjourn at 8:47pm and Ryan McGrath seconded it. It passed unanimously.

Next Regular Village Board Meeting July 11, 2022, at 7:15 PM

Draft and Unapproved

Jennifer Gibbs

Deputy Clerk