

Village Board of Trustees Monthly Meeting

June 12, 2023

The monthly meeting of the Village Board of Trustees was duly held on the 12th of June 2023, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.

Members Present: Jan Tighe, Mayor; Alan Engelbrekt, Deputy Mayor; and Jeffrey Fowler, Trustee.

Absent: Scott Pello, Trustee and Ryan McGrath, Trustee.

Village Staff/Officials in Attendance: Cathy Spinney, Village Clerk/Treasurer; John Howland, Code Enforcement Officer; and Jennifer Gibbs, Deputy Clerk.

Guest(s): Janice Kozma, Paul M. Baxter, Heidi Tompkins, Melissa Wadkinson, Ernie Wheeler, Ed Gilson, Amy Dobrzynski, Mark Dobrzynski.

Agenda Items #1: Call to Order

The Meeting was called to order at 7:17 PM with Mayor Jan Tighe leading the Pledge of Allegiance to the American Flag.

Agenda Items #2: Public Comment

Melissa Wadkinson passed along an email from Heather Snow Director of Mobility Management Oswego County asking about lack of sidewalks between Springbrook Apartments and Connex Care on Delano. Jan Tighe replied to Heather Snow and noted that the Village was still in the planning stage and did not qualify for a grant with a requirement that the Village match 50%. The Village is lacking additional funding. Ernie Wheeler noted that maybe Connex Care will be willing to work with the Village with additional funding or in-kind contributions as they work on Phase II of their project at the health center.

Ed Gilson of the Oswego County Legislature notified the Board of the award of \$150,000 of ARPA funds towards stabilizing the Arches. The funds should be in the Village's account by June 15. Mayor Jan Tighe noted that the \$250,000 in ARPA funds awarded towards the WWTP improvements has already been deposited.

Mr. Gilson also announced the Local Law passed by the Oswego County Legislature allowing the county to work with C-PACE, which is a state energy program for commercial development. The legislature is working with EIC PACE, who is facilitating the program for the state, and is still working out several points of contention with the non-profit.

Amy Dobrzynski had questions for the Board members regarding why the proposed Local Law #4 regarding the maintenance of grease traps was voted down. Alan Engelbrekt explained that he felt there was conflicting information about the responsibility of the business owners and felt that it was burdensome for the business. Ms. Dobrzynski questioned how burdensome keeping a log of who and when a grease trap was cleaned out was. Alan Engelbrekt noted that would be penalties for not keeping up with the log and maybe a resolution that doesn't require an additional law may be an answer.

Heidi Tompkins of the Salmon River Council of Governments reviewed the Council's monthly report for June 2023.

Agenda Item #3: Approval of Minutes

Alan Engelbrekt made the motion to approve the minutes from May 10, 2023. Jeff Fowler seconded the motion and it passed unanimously. There was no discussion.

Agenda Item #4: Approval of Staff Reports

Jeffrey Fowler made the motion to approve the DPW, Code Enforcement and Police reports from May 2023. The motion was seconded by Alan Engelbrekt and passed 3-0. There was no discussion.

Agenda Item #5: Approval of Vouchers

The motion to accept the Vouchers was made by Alan Engelbrekt and seconded by Jeffrey Fowler. The motion passed unanimously. There was no discussion.

Agenda Item #6: Approval of the Treasurer's Report

Alan Engelbrekt made a motion to approve the Treasurer's Report with a second from Jeffrey Fowler. The motion passed with all in favor.

Agenda Item #7: Old Business

- A. The library was able to secure an additional \$40,000 from NYS Minority Leader Will Barclay's office for the repair of the ceiling in the library. The Village is also submitting a grant to the Shineman Foundation. The library is also waiting for a third estimate for the repairs.
- B. There was no Haldane meeting this month.
- C. Review of Policies and Local Laws.
 1. Jeffrey Fowler made a motion to keep the Village Procurement Policy as is. Alan Engelbrekt seconded the motion and it passed with all in favor.
 2. The motion to change the Short-term rental laws to not allow unhosted/owner occupied short-term rentals in the Residential Zone 2. The Village would grandfather in properties that have already been approved. Jeffrey Fowler made the motion to hold a public hearing at the next regular meeting on July 10, 2023, to discuss changing the law. Alan Engelbrekt seconded the motion and it passed unanimously.
 3. The review of the proposed changes of yard waste, debris and junk was tabled for the next regular meeting to continue to gather more information and have the Planning Board review the changes and offer suggestions.
- D. Update on grants.
 1. ARPA funds from the County have been awarded to the Village \$150,000 towards the Arches and \$250,000 for the improvements of the WWTP. The County is reviewing current applications for more ARPA funding. The Village has one more application submitted in which it has not been notified of the status.
 2. We did not receive the grant from the Atlantic States/Great Lakes Restoration.
 3. The Village did not receive the Round 7 Restore New York grant.
 4. An application has been submitted for a grant from the Northern Border Regional Commission for the sewer improvements.

5. The CNYRPB is applying for grants for disadvantaged communities, such as Pulaski, and if they receive the grant the Village will apply for a grant to get more trees.
- E. The motion to approve the Town of Richland and Village of Pulaski's updated Climate Action Plan was tabled for the next regular meeting. Melissa Wadkinson thought that the Village should note that there are no penalties for not fulfilling each point included in the Plan.

Agenda Item #8: New Business

- A. Review of Upcoming Grant Applications
 1. The CFA grant for funds to upgrade and add a bathroom to Dunbar Field is due July 28, 2023. Jeffrey Fowler made the motion to allow the Village to apply for the grant. Alan Engelbrekt seconded the motion and it passed 3-0.
 2. The Water Board is applying for a WIIA grant to pay for Phase II of the Water System Improvements Project. The sewer has the funding they need to upgrade the River Street and Forest Drive pump stations and make improvements to the WWTP.
- B. Jeffrey Fowler made the motion to remove the requirement to post a surety bond for vendors applying for a license but are not selling alcohol. Alan Engelbrekt seconded the motion and it passed unanimously.
- C. A resident underpaid her taxes and would like a refund so she could pay the entire amount in one payment. The motion to approve the refund was made by Alan Engelbrekt and seconded by Jeffrey Fowler. The motion passed 3-0.
- D. Alan Engelbrekt made the motion to approve the sale of an old road sign to a resident that was replaced for the same amount of the amount of the replacement. Jeffrey Fowler seconded the motion and it passed with all in favor.
- E. Other
 1. The motion to provisionally appoint Officer Quehl as a full-time officer if he passes the remainder of his tests was made by Jeffrey Fowler and seconded by Alan Engelbrekt. The motion passed unanimously.
 2. Alan Engelbrekt made the motion to hire Lindsay Smith as a part-time officer to use on an as needed basis. Jeffrey Fowler seconded the motion and it passed 3-0.
 3. The Board reviewed the list of roads that the Village would like to fit into the paving schedule this year.

Agenda Item #9: Other

Thank you notes will be sent out to NY Assemblyman Will Barclay, David Bottar of CNYRPB, Congresswoman Claudia Tenney, U.S. Senator Charles Schumer, Margaret Weigel of PROP, Austin Wheelock of Oswego Opportunities, and Ed Gilson of the Oswego County Legislature. A thank you note will be sent to Benjamin Miller of 9 North Street for the addition of the new porch as well as the Arthur Wood family for the renovations of 4774 Salina Street.

Agenda Item #10: Executive Session/ Adjournment

There was no executive session. Jeffrey Fowler made the motion to Adjourn at 8:14 PM and Alan Engelbrekt seconded the motion. The motion passed unanimously.

Next Regular Village Board Meeting and Public Hearing will be on July 10th, 2023, at 7:15 PM.

Presented & Approved

Jennifer Gibbs

Deputy Clerk