

## Planning Board Minutes

February 7, 2022

The regular meeting of the Village of Pulaski Planning Board was duly held on the 1<sup>st</sup> Monday of February 2022, at 7:00 P.M. in the Auditorium of the Snow Memorial Building, 4917 Jefferson Street, Pulaski, NY 13142.

**Planning Board Members Present:** Melissa Wadkinson, Chairperson; Ernie Wheeler, Co-chair; Kathleen Allen, Commissioner; and David Rockwell, Commissioner.

**Absent:** Benjamin Ives, Commissioner.

**Village Officials and Staff:** Joshua Smith, Code Enforcement Officer; Jan Tighe, Mayor; Cathy Spinney, Deputy Village Clerk and Treasurer; and Jennifer Gibbs, Part Time Clerk.

**Guest(s):** Nathan Hunter, CFO Northern Credit Union

**Agenda Item #1:** The meeting was called to order at 7:00PM by the Chairperson, Melissa Wadkinson. There was no public comment.

### **Agenda Item #2:**

Ernie Wheeler made the motion to accept the minutes from January 4, 2022. David Rockwell seconded the motion and it passed unanimously. There was no discussion.

The motion to accept the minutes from January 24, 2022, was made by Ernie Wheeler and David Rockwell seconded the motion. There was no action taken due to the lack of a quorum from that meeting.

### **Agenda Item #3:**

Kathy Allen made the motion to accept the January Zoning and Code Officer's Report. The motion was seconded by David Rockwell.

Code Enforcement Officer Joshua Smith updated the Board on the ongoing projects at Healthway, Selkirk Landing and the flood damage at Casa Brazil.

Ernie Wheeler asked Josh Smith about the status of the properties owned by Mike Lasell around Selkirk Landing that were for sale. Josh Smith said he would check into it and get an answer back to the Board at the March 7, 2022, meeting.

Josh Smith also noted that Family Dollar expressed interest in opening up a combo Family Dollar/Dollar Tree store in the lot in front of Tops.

The motion to accept the Report passed with all in favor.

#### **Agenda Item #4:**

There was no Old Business.

#### **Agenda Item #5:**

- A. A motion by Ernie Wheeler and seconded by David Rockwell to bring the Site Plan, Application for a Zoning Permit, review, completion of the SEQR Part 2 & 3, and make a determination of a Declaration on the SEQR assessment form for 4853 North Jefferson Street property to the table. The SEQR was completed, a Negative Determination was made, and the Application accepted 4-0. Kathy Allen and Melissa Wadkinson noted that the signs and any changes to the outside of the property must conform to the Historical District preservation laws. Joshua mentioned that the applicant, Crystal Jelly hopes to be open by April 2, 2022.
  
- B. The Board reviewed the Site Plan, Application for Zoning Permit, reviewed Part 1 of the SEQR and the letter from Oswego County Department of Community Development, Tourism and Planning for the 3870 Rome Road, NY Route 13 property. Nathan Hunter, CFO of Northern Credit Union explained to the Board that the plan is to build and ITM (Interactive Teller Machine) at the site and within a few years clean the site and build a full-service structure. He also explained that there are no environmental issues after testing. The Board had questions regarding the Part 1 of the SEQR form that indicated that there were both an archaeological site and wetlands that may be altered. The engineer, when called by Mr. Hunter, said he would look into why these boxes were checked. It was decided to table any action until the next meeting on March 7, 2022, when these answers could be provided.

The Oswego County Department of Community Development's letter also found that the current lighting and signage plans did not line up with Village zoning laws. Mr. Hunter said that the plans can be adapted to conform. Joshua Smith will follow-up to make sure the plans satisfied Village requirements.

#### **Agenda Item #6:**

- A. Mayor Jan Tighe updated the Board regarding the Tug Hill Commission Annual Conference on April 19, 2022. She requested that anyone like to attend register by early March and that the Village Board made a resolution to cover tuition for year Board and Staff education.
- B. Jan Tighe reviewed the Prevention of Sexual Harassment Course yearly requirements.
- C. There will be a Public Hearing at the Village Board meeting regarding the zone change at Fireman's Field, Tax Map Parcel #059-1605-9 from R2 to B2.

**Agenda Item #7:**

The motion to adjourn was made by Kathy Allen and seconded by Ernie Wheeler at 7:34 PM.  
The motion passed with all in favor.

**Next Planning Board Meeting will be held March 7, 2022.**

**Presented and Approved**

**Jennifer Gibbs, PT Clerk**