

Water Board Meeting

May 8, 2023

The regular meeting of the Pulaski Water Board was duly held on the 8th day of April 2023, at 6:30 PM in the Auditorium of the Snow Memorial Building, 4917 Jefferson Street, Pulaski, NY 13142.

Water Board Members Present: Mike Sacco, Chairperson; Jim Soule, Commissioner; and Millie Newcomb, Commissioner.

Water Board Member(s) Absent: Jacob Richardson, Commissioner.

Village Officials and Staff: Jan Tighe, Mayor; Jennifer Gibbs, Deputy Clerk; and Bill Noreault

Guest(s): Nathan Snyder and Bob Adamski

Agenda Item #1: Public Hearing

Jim Soule made the motion to open the public hearing regarding the policy on attending meetings via video conferencing. Millie Newcomb seconded the motion and it passed 3-0.

There was no public discussion. Jim Soule made a motion to close the hearing with a second from Millie Newcomb and it passed with all in favor.

Agenda Item #2: Previous Minutes

The motion to approve the minutes from April 10, 2023, was made by Jim Soule and seconded by Millie Newcomb. The motion passed unanimously.

Agenda Item #3: Activity Reports

Jim Soule made the motion to accept the DPW and Water Reports for April 2023. Millie Newcomb seconded the motion and it passed with all in favor.

Agenda Item #4 & 5: Vouchers for Review and Payment and Treasurer's Report

The motion to accept the vouchers for payment and the Treasurer's Report was made by Jim Soule and seconded by Millie Newcomb. The motion passed unanimously.

The abstract for the Water infrastructure Improvement Project was for \$262,383.35. The abstract for the Water Fund totaled \$6,830.90.

Agenda Item #6: Old Business

A. Votes on policy for attending meetings via video conferencing.

1. Jim Soule made the motion to adopt the policy to allow attendance via video conferencing and Millie Newcomb seconded the motion. The motion passed 3-0.
 2. The motion to approve the video conferencing guidelines in line with NYS Open meetings Law (Chapter 56) was made by Jim Soule and seconded by Millie Newcomb. The motion passed with all in favor.
- B. The Water Board reviewed the Village's Procurement Policy. The Board agreed that the Village Board should make the dollar minimums for quotes and estimates higher due to inflation.
- C. Nathan Snyder of 4710 and 4720 Salina Street addressed the Board and expressed his concerns about root damage to his trees during the water main installation. Mr. Snyder submitted photos and a report from an arborist. The Board and Mr. Snyder discussed the easement and the care that he felt should have been taking with the trees during the installation. The Board will review the easements, the list of restoration actions that will be taken by the contractor, Highlander Construction, Inc., NYS law and discuss the matter at the next meeting on June 12, 2023.

Millie Newcomb made the motion to approve Highlander Change Orders No. 5 for \$13,188.71 and No. 6 for \$159,700.00. Jim Soule seconded the motion and it passed unanimously.

- D. The Water Board reviewed the quote from Wiltsie Construction Co., Inc. for \$42,205.00 to perform an interior inspection of the Village water storage tank. Jim Soule communicated his preference for doing the full inspection of the tower. The Board agreed to investigate this further and table the decision until the next regular meeting on June 12, 2023.
- E. Jim Soule made the motion for the Water Board to resolve that the Village of Pulaski authorizes and appropriates a \$95,000.00 local match as required by the Green Innovation Grant Program for the Village of Pulaski Water Meter Installation Project. Under the GIGP program, this local match must be at least 25% of the GIGP eligible project costs of \$380,000.00. Millie Newcomb seconded the motion and it passed with all in favor.

Agenda Item #7: New Business

- A. Mayor Jan Tighe submitted the application for the NYS Drinking Water Protection Program (DWSP2) to assist municipalities with protecting their drinking water sources. The program is intended to help municipalities develop and implement a

drinking water source protection plan by providing technical assistance free of charge. The Board agreed that the Primary and Additional Authorized contacts for the program will be Mike Sacco and Jim Soule.

- B. The Village Board will vote on Bryan Craig to become a member of the Water Board at the Village Board meeting on May 8, 2023.
- C. Garrett Fields of BCA submitted a list of programs that offer grant funding that the Village could apply for to complete Phase II of the Water System Improvement Project.

Agenda Item #8: Other

- A. Jim Soule made the motion to refund two residents of the area who mistakenly paid the Village of Pulaski rather than the Town of Richland for their water bills. Millie Newcomb seconded the motion and it passed with all in favor.
- B. Bill Noreault discussed the Family Dollar water hookup with the Water Board.

Agenda Item #8: Adjournment

Millie Newcomb made the motion to adjourn at 7:00 PM. Jim Soule seconded the motion and it passed unanimously.

The next monthly meeting of the Water Board will be held Monday June 12, 2023, at 6:30 PM.

Presented and Approved

Jennifer Gibbs

Deputy Clerk

