

## **Sewer Board Meeting**

**February 10, 2022**

**The regular meeting of the Pulaski Sewer Board was duly held on the 10<sup>th</sup> day of February at 4:00 PM in the Auditorium of the Snow Memorial Building, 4917 Jefferson Street, Pulaski, NY 13142.**

**Sewer Board Members Present:** Chairman Robert Adamski, Commissioner Craig Waite, and Commissioner David Allen

**Village Officials and Staff:** Mayor Jan Tighe, Dean Merritt – Operation and Maintenance, Inc., Cathy Spinney, Deputy Clerk and Treasurer, and Jennifer Gibbs, Part Time Clerk.

**Absent:** None

**Guest(s):** Grewal Avtar Singh, Owner of the Valero gas station at 3323 Maple Ave.

### **Agenda Item #1 – Previous Minutes**

Craig Waite made the motion to accept the minutes from January 13, 2022, and David Allen seconded the motion. There was no discussion or corrections. The motion passed with all in favor.

### **Agenda Item #2 – Staff Activity Reports (DPW & WWTP)**

The motion to approve the January 2022 Staff Activity Reports was made by David Allen and seconded by Craig Waite.

Dean Merritt Reported on the Operation and Management of the WWTP and Pump Station. During the month of January 2022, 12,803,000 gallons, which is an average of 413,000 gallons per day were treated. The sample results were Biochemical Oxygen Demand (BOD) removed was 90 percent and the Total Suspended Solids (TSS) removed was 95 percent.

There was an issue with the SBR #2 effluent actuator freezing. There is heat trace and insulation around the actuator. A second heat trace was installed to cover more of the actuator. This has not solved the issue on cold nights but made it easier to get open after it freezes.

Steve Lackey completed the annual spill prevention report for 2022. We should receive it within a couple days.

The five-year chemical tank inspections are due this year. The company that previously inspected the tanks is out of business. Quotes are being gathered from local inspectors to compare prices.

#### Work Performed:

- Cleaned grit channels.
- Cleaned floats at the pump stations.
- Weekly checks and cleaning of bar screen.
- Checked all the belts on all the blowers.
- Greased all fittings on the belt press.
- Snow removal at plant and pump stations.
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- Best pressed 80,000 gallons.

The wastewater treatment plant is operating in full compliance with the SPDES permit.

The Staff Activities Reports were approved 3-0.

#### **Agenda Item #3 – Vouchers for Review and Payment**

The motion to approve the Vouchers was made by Craig Waite and seconded by David Allen. The motion passed 3-0 with no discussion.

#### **Agenda #4 – Treasurer’s Report**

David Allen made a motion to approve the Treasurer’s report. Craig Waite seconded the motion and it passed unanimously.

#### **Agenda Item #5 - Old Business**

- A. Mayor Jan Tighe updated the Planning Board on the Blue Line Engineering contract. She explained that there were just a few more issues to address regarding insurance and she will follow up with the lawyers and hopefully they can get this wrapped up by Monday, February 14, 2022.
- B. Bob Adamski brought up the DEC’s note on the last NYC DEC Sewage Treatment Plant 2021 Annual Compliance Inspection Report regarding updating the Sewer Ordinances. The Board agreed that they should get together with DPW Superintendent Bill Noreault, Dean Merritt and possibly Jeffery Tubolino to review and discuss revisions and updates to consider.
- C. Jan Tighe mentioned that after the budget was complete the sewer fees should be reviewed.

#### **Agenda Item #6 - New Business**

- A. Mayor Jan Tighe updated the Board regarding the Tug Hill Commission Annual Conference on April 19, 2022. She requested that anyone who would like to attend register by early March and that the Village Board made a resolution to cover tuition for year Board and Staff education.

B. Jan Tighe reviewed the Prevention of Sexual Harassment Course yearly requirements.

**Agenda Item #7 – Other**

Mr. Grewal Avtar Singh, the owner of the Valero on Maple Ave. requested we waive or reduce his sewer bills for the time he was closed while the building was repaired after a truck drove through the front of the store on October 17, 2021. Bob Adamski said they will take a look at the billing history, accident report and check in with the Code Enforcement Officer and then the Board will consider the request.

**Agenda Item #8– Adjournment**

Craig Waite made the motion to adjourn at 4:34 PM and David Allen seconded it. The motion passed with all in favor.

**The next monthly meeting of the Sewer Board will be held Thursday March 10th, 2022, at 4:00 P.M**

**Presented & Approved**

**Jennifer Gibbs**

**Part-Time Clerk**