

Planning Board Minutes

November 3, 2025

A meeting of the Village of Pulaski Planning Board was duly held on November 3rd, 2025, at 7:00 P.M. in the Auditorium of the Snow Memorial Building, 4917 Jefferson Street, Pulaski, NY 13142.

Planning Board Members Present: Janice Kozma, Commissioner; Commissioner, Kimberly Bedient; and Mike Hoyt, Alternate Member.

Absent: Ernie Wheeler, Chairperson; David Rockwell, Commissioner; and Josh Menio, Commissioner.

Village Officials and Staff: Jan Tighe, Mayor; Jennifer Gibbs, Deputy Clerk; Catherine Spinney; and Jim Sprague, Code Enforcement Officer.

Guest(s): Robert North, Margaret Weigel, Bonney Catanzarite, Tammy Woodruff, Robin Ford, Daniel Manning, and Kristen Bertrand. Rep from Fulton.

Agenda Item #1: Call to Order

The meeting was called to order at 7:04 PM by Kimberly Bedient

Agenda Item #2: Public Comment

There was no public comment.

Agenda Item #3: Approval of Minutes

Kimberly Bedient made a motion to approve the minutes from October 6, 2025. Janice Kozma seconded the motion, and it passed unanimously.

Agenda Item #4: Officer Reports

The Code Report for October was not yet available.

Agenda Item #5: Old Business

Christopher Bertrand of Me N' God LLC submitted a site plan application to open a cafe/market, retail sales and service, at 4861-65 North Jefferson Street. Kristen Bertrand was present to answer the Board's question. The idea is to have a counter order café and general store dual occupancy. The store/café would be open 5-6 days per week, Thursday through Monday, from about 2:00 PM to 10:00 PM. It will take up both store fronts. Although it will not be full-service café, tables will be provided, and sales of alcohol will be available. There will not be a bar. Ms. Bertrand thought the business could be up and running in about 60 days.

Janice Kozma made the motion to open the public hearing regarding 4861-65 N Jefferson Street at 7:05 PM. Michael Hoyt seconded the motion, and it passed with all in favor.

There was no public comment.

Janice Kozma made the motion to close the public hearing at 7:06 PM. Michael Hoyt seconded the motion, and it passed with all in favor.

Kim Bedient made the motion to accept the application as complete. Mike Hoyt seconded the motion and it passed with all in favor.

Agenda Item #6: New Business

- A. FBW Real Estate Holdings LLC submitted a sign permit application for a “Fulton” sign on two corners of the building, 40 in x 96.32 in, at 3981 Port Street and on the street side an additional “Fulton Boiler Works, Inc” sign 12 in x 155.47 in. The representative from The Image Press explained that the sign will be lit from behind with soft LED lights. Kim Bedient made the motion to approve the sign permit. Janice Kozma seconded the motion, and it passed with all in favor.
- B. Oswego County Federal Credit Union submitted a site plan application to build a credit union at 3809 Rome Road. They propose demolishing the home and the barn to construct a 2550 sf financial services office with a drive through window and ATM. The project is in a B-2 zoning district. They intend to begin construction in the spring of 2026. There will be a free-standing monument sign in the front and directional signs throughout. The Planning Board reviewed the site plan and completed parts 2 and 3 of the SEQR. Janice Kozma made the motion to determine a negative declaration. Kim Bedient seconded the motion, and it passed with all in favor. Kim Bedient then made the motion to hold a public hearing on December 1, 2025, with a second from Janice Kozma. The motion passed 3-0.

Agenda Item #7: Other

There was no other business.

Agenda Item #8: Adjournment

Kimberly Bedient made the motion to adjourn the meeting at 7:21 PM with a second from Janice Kozma. The motion passed unanimously.

Next Regular Planning Board Meeting will be held Monday December 1, 2025, 7:00 PM, at the Snow Memorial Building.

Draft and Unapproved

Jennifer Gibbs, Deputy Clerk