

## **Village Board of Trustees Monthly Meeting**

**June 10, 2024**

**The monthly meeting of the Village Board of Trustees was held on the 10<sup>th</sup> of June at 7:15 PM, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.**

Members Present: Jan Tighe, Mayor; Jeffrey Fowler, Trustee; Amy Dobrzynski, Trustee; and Alan Engelbrekt, Deputy Mayor.

Absent: Scott Pello, Trustee.

Village Staff/Officials in Attendance: Michael Martin, Chief of Police; Catherine Spinney, Village Clerk/Treasurer; Bill Noreault, DPW Supervisor John Howland, Code Enforcement Officer; and Jennifer Gibbs, Deputy Clerk.

Guest(s): Mark Dobrzynski, Heidi Tompkins, Angel Rodriguez

Agenda Item #1: Call to Order

The meeting was called to order by Mayor Jan Tighe at 7:15 PM.

Agenda Items #2: Public Comment

Angel Rodriguez noted that many residences and lots were not being mowed according to code and asked if the Village was sending out violations. The Village Code Enforcement Officer has been sending out violations for lawn maintenance. Mr. Rodriguez inquired about staffing the DPW. The Village has advertised for additional workers but has not received any qualified applicants. Although the electric vehicle charging station does not generate much revenue it requires little to no maintenance. It was also noted that the Village taxes stayed under the NYS imposed cap of 2% at 1.8%.

Agenda Item #3: Report from Tug Hill Circuit Rider

Heidi Tompkins summed up the Tug Hill monthly report for June 2024.

Agenda Item #4: Haldane and Comprehensive/Planning Energy Board Minutes

The minutes were not available, but Jan Tighe noted that although the Town of Richland will not be able to complete the energy audit of the Haldane building. The Village can complete the audit for less than \$100.00. The Comprehensive Planning Board walked the Haldane Center with a representative of the St. Lawrence-Eastern Lake Ontario (SLELO.)

Agenda Item #5: Approval of Minutes

The motion to accept the minutes from the May meeting 2024 was tabled. They were not complete.

Agenda Item #6: Approval of Staff Reports

Alan Engelbrekt made the motion to approve the DPW, Code, and Police reports for May 2024. Jeffrey Fowler seconded the motion and it passed unanimously.

#### Agenda Item #7: Approval of Vouchers

The motion to approve the General and TA vouchers was made by Alan Engelbrekt and seconded by Jeffrey Fowler. The motion passed 4-0.

#### Agenda Item #6: Review and Approval of Treasurer's Report

Alan Engelbrekt made the motion to approve the April 2024 Treasurer's Report. Amy Dobrzynski seconded the motion and it passed with all in favor. The May 2024 Report will be presented at the July 8, 2024, meeting once the fiscal year has been closed out.

#### Old Business

##### A. Grants

1. The Pulaski Village Police received a grant from NYS of \$43,400.00 for the purchase of safety equipment including body cameras, a drone, park cameras, etc.
2. There is one property left on the Restore NY 8 grant application.
3. The Sewer System Infrastructure Project is going well and on track.
4. The Village is closer to getting the \$150,000 grant from the Climate Smart Community program. The Village will be promoting community solar and a heating and cooling program to reach the last 200 points required for the grant.
5. The first DRI Meeting will be held on June 20, 2024, with a focus on community input.
6. The CFA grant to help pay for the dam is on hold until the engineering firm, Gomez and Sullivan, submit information required for the application.
7. The Forest Service is reviewing the CNYRDPB tree grant application contract.
8. The grant contract is under review for the engineering study to make upgrades to Dunbar Field.

B. Alan Engelbrekt made the motion to update the Village Employee Evaluation Policy with the chart provided by Amy Dobrzynski from Onondaga County with discipline metrics. Amy Dobrzynski seconded the motion and it passed unanimously.

C. The Board reviewed the Village Trifold and agreed to keep it as it currently is.

#### New Business

- A. Mayor Tighe requested the Board view other town/village subdivision codes for input to update the Village of Pulaski's Law.
- B. The motion to hold a public hearing to change the Chapter §A 163 Water Board Regulations to read that a homeowner or business owner is the responsible for the cost of the installation of meters was made by Jeffrey Fowler and seconded by Alan Engelbrekt. The motion passed 4-0.
- C. The Board will reach out to the public to design a logo for the Village of Pulaski.
- D. The Pulaski Farmers Market had a good attendance despite the rain. Both residents and vendors seemed to have good experiences and will attend again.
- E. The US Government announced the NOAA Lake Ontario Marine Sanctuary was approved. The sanctuary includes the area of about 1,722 square miles and is located from Pultneyville to Cape Vincent.

- F. Amy Dobrzynski made the motion to make a resolution to hire Costello, Cooney, and Fearon, PLLC to represent the Village to get the cell company to remove their equipment for regular maintenance of the Village Water Tower. Jeffery Fowler seconded the motion and it passed with all in favor.

#### Other

Thank you notes will be sent to the following:

- PROP for the development of the Farmers Market
- VFW for the new Memorial in the North Park and the Memorial Day Parade
- Tim Stall for reviewing the Restore NY Grant

#### Agenda Item #11: Executive Session or Adjournment

Amy Dobrzynski made the motion to go into Executive Session at 7:59 PM with a second from Jeffrey Fowler. The motion passed 4-0.

Alan Engelbrekt made the motion to leave the Executive Session at 8:22 PM. Jeffrey Fowler seconded the motion and it passed with all in favor.

The motion to adjourn the meeting at 8:22 PM was made by Amy Dobrzynski. Jeffrey Fowler seconded the motion and it passed 4-0.

**Next Regular Village Board Meeting and Public Hearing will be on July 8, 2024, at 7:15 PM.**

**Presented & Approved**

**Jennifer Gibbs, Deputy Clerk**