

Village Board of Trustees Monthly Meeting

August 12, 2024

The monthly meeting of the Village Board of Trustees was held on the 12th of August at 7:15 PM, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.

Members Present: Jan Tighe, Mayor; Jeffrey Fowler, Trustee; and Alan Engelbrekt, Deputy Mayor.

Absent: Amy Dobrzynski, Trustee; Scott Pello, Trustee.

Village Staff/Officials in Attendance: Michael Martin, Chief of Police; Catherine Spinney, Village Clerk/Treasurer; John Howland, Code Enforcement Officer; and Jennifer Gibbs, Deputy Clerk.

Guest(s): Michelle Hughes, Tina Lane, Janice Kozma, Cynthia Adams, Shelley Joss, and Paul M. Baxter.

Agenda Item #1: Call to Order

The meeting was called to order by Mayor Jan Tighe at 7:15 PM and the Pledge of Allegiance was recited.

Agenda Items #2: Public Hearing on Changing the Status of Road/Driveway to Haldane to Village Road

Jeffrey Fowler made the motion to open the public hearing at 7:16 PM. Alan Engelbrekt seconded the motion, and it passed 3-0.

The public hearing is to hear residents' views on changing the driveway leading up to the Haldane Center to a Village Street. This will give the Village an opportunity to apply for more CHIPS (paving money) to contribute to paving Village Streets.

There was no comment from the public.

At 7:17 PM Jeffrey Fowler made the motion to close the public hearing with a second from Alan Engelbrekt. The motion passed unanimously.

Agenda Item #3: Public Comment

Cindy Adams (on Lake Street) and Mike Lyng (North Road) both experienced excessive flooding and requested options to address the flooding. It was noted that the Village is actively applying for any funds available to relieve the flooding problems across the Village. The Village will contact the State, County and Town to find ways for more immediate relief.

Shelley Joss addressed the status of stormwater mitigation projects and studies and lodged a verbal complaint regarding lawn maintenance of a house on Pine Street.

Agenda Item #4: Report from Tug Hill Circuit Rider

Heidi Tompkins summed up the Tug Hill monthly report for August 2024.

Agenda Item #5: Minutes from the Haldane Board and the Comprehensive Planning Board

The Haldane Board will meet on September 23, 2024, and the Joint Comprehensive Planning Board will meet September 5, 2024.

Agenda Item #6: Minutes

Jeffrey Fowler made the motion to approve the minutes from July 8, 2024. Alan Engelbrekt seconded the motion, and it passed unanimously.

Agenda Item #7: Approval of Staff Reports

The motion to approve the staff reports was made by Jeffrey Fowler and seconded by Alan Engelbrekt. The motion passed 3-0.

Agenda Item #8: General Vouchers

Jeffrey Fowler made the motion to approve the General Fund (\$32,547.21) and TA (\$1,135.75) vouchers. Alan Engelbrekt seconded the motion, and it passed 3-0. There was no discussion.

Agenda Item #9: June & July 2024 Treasurer's Report

The motion to approve the June & July 2024 Treasurer's Reports was made by Jeffrey Fowler and seconded by Alan Engelbrekt. The motion passed with all in favor.

Agenda Item #10: Old Business

A. Grants

1. The Village submitted four of the five Consolidated Funding Application (CFA) grant applications approved by the Board at the regular meeting on August 12, 2024. The applications were for the dam, Delano Street project, one to upgrade the infrastructure, and install car chargers and bathrooms in the Maple Avenue parking lots, and one to add a parking lot on Maple Avenue on Village owned property.
2. The Village was passed over for the Restore NY 8 grant.
3. Jeffrey Fowler made the motion to allow the Village to submit a letter of intent for the DRI grant. The grant application is due on October 18, 2024. Alan Engelbrekt seconded the motion, and it passed with all in favor.
4. Two bids were submitted to the Village to provide engineering and architectural design services for the Dunbar Field upgrades. C2AE proposed completing the Programming and Conceptual Design Phase on a time and materials basis for no more than \$75,000.00. BCA Architects and Engineers' proposal totaled \$44,000.00. Jeffrey Fowler made the motion to approve the BCA proposal. Alan Engelbrekt seconded the motion, and it passed unanimously.
5. The Village will be working with the Oswego Housing Development Program with a NYS CDBG Program to help pay for Lead/Asbestos abatement.

B. The Board discussed updating or choosing a logo for the Village. The welcome signs were made for the Village by Charles Signs and may have been designed by Nancy Farrell. Jeffrey Fowler likes the existing Village letterhead. The current simple logo is being used for code enforcement clothing. The Board will discuss bringing in a professional designer with PROP.

C. The Labor Department Violations are close to being completely addressed and corrected.

- D. The Board agreed that taking out the trees that are not thriving in front of the Snow Memorial Building.
- E. The Water Board agreed to a joint meeting with the Village Board of Trustees between the end of the Water Board meeting and before the Village Board on September 9, 2024, approximately 6:45 PM – 7:15 PM.

Agenda Item #11: New Business

- A. Mayor Jan Tighe requested the Board review the subdivision law to make appropriate updates. The Village will seek advice from Oswego County Planning & Community Development. Jeffrey Fowler made the motion to hold a public hearing on September 9, 2024, to hear from residents regarding the law. Alan Engelbrekt seconded the motion, and it passed 3-0.
- B. The motion to appoint Michelle Hughes as an alternate member of the Planning Board and Bonnie Contansarie to be a member of the Historic District Review Committee was made by Alan Engelbrekt and seconded by Jeffrey Fowler. The motion passed with all in favor.
- C. Jeffrey Fowler made the motion to accept the Evacuation Policy for the Village of Pulaski Buildings. Alan Engelbrekt seconded the motion, and it passed with all in favor.
- D. The Village reviewed two Memorandum of Understanding (MOUs).
 - 1. The first was between the Village of Pulaski and PROP to allow a shed to be placed at 14 Riverview Drive to store the banners and other items used within the Village.
 - 2. The second was a MOU with the Town of Richland regarding the distribution of taxes resulting from legal cannabis sales with the Village.
- E. Mayor Tighe noted that the Village is close to receiving \$150,000.00 for climate smart projects and would like to invest in electric trucks for the DPW and police department. We just require a couple more heat pumps within the Pulaski zip code.
- F. The Village Police Chief requested funds to have BOCES build a 14' x 16' shed to store the snowmobile and ATV. The Village would just pay for the materials. The matter was tabled.

Agenda Item #12: Other

Thank you notes will be sent out to those below:

- Bellinger Family for painting their home.
- Austin Wheelock; Robert North, Town of Salina; Assemblyman Will Barkley; Sen. Mark Walczyk; Tiffany Hax of PROP; Dave Turner; and Kyle Boukman.

Agenda Item #13: Executive Session or Adjournment

Alan Engelbrekt made the motion to adjourn the meeting at 8:32 PM with a second from Jeffrey Fowler. The motion passed unanimously.

Next Regular Village Board Meeting and Public Hearing will be on September 9, 2024, at 7:15 PM.

Draft & Unapproved

Jennifer Gibbs, Deputy Clerk