

Village Board of Trustees Monthly Meeting

September 8, 2025

The monthly meeting of the Village Board of Trustees was held on the 8th of September 2025 at 7:15 PM, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.

Members Present: Jan Tighe, Mayor; Jeffrey Fowler, Deputy Mayor; Melissa Wadkinson, Trustee; and Amy Dobrzynski, Trustee.

Absent: Mark Dobrzynski, Trustee.

Village Staff/Officials in Attendance: Catherine Spinney, Village Clerk/Treasurer; Jennifer Gibbs, Deputy Clerk; Dustin Wood, DPW Supervisor; Michael Martin, Police Chief; Jim Sprague and Bill Hamacher, Code Enforcement Officers; and Donald Quehl, Police Officer.

Guests: Ernie Wheeler and Mike Murphy

Agenda Item #1: Call to Order and Pledge of Allegiance

Mayor Jan Tighe called the meeting to order at 7:15 PM and the Pledge of Allegiance was recited.

Agenda Item #2: Public Comment

There was no public comment.

Agenda Item #3: Report from Tug Hill Circuit Rider

Rod Campbell summarized for those in attendance the Salmon Rivers Council of Governments September 2025 Monthly Bulletin.

Agenda Item #4: Public Hearing Proposed changes to Village Subdivision of Land Law.

Amy Dobrzynski made the motion at 7:19 PM to open the public hearing with a second from Melissa Wadkinson. The motion passed with all in favor.

There was no public comment.

Jeffrey Fowler made the motion to close the meeting at 7:20 PM. Melissa Wadkinson seconded the motion, and it passed unanimously.

The motion to approve the changes to the Subdivision of Land Law was made by Melissa Wadkinson and seconded by Jeffrey Fowler. The law passed with all in favor.

Agenda Item #5: Approval of Minutes

The motion to approve the minutes from August 11, 2025, was made by Jeffrey Fowler and seconded by Melissa Wadkinson. The motion passed 4-0.

Agenda Item #6: Approval of Staff Reports

The motion to approve the Police, Codes, and DPW staff reports from August 2025 was made by Melissa Wadkinson and seconded by Jeffrey Fowler.

DPW Supervisor, Dustin Wood, informed the Board that 238 water meters have been installed so far.

Any changes to the Village Code regarding manufactured homes will have to be addressed first by the Joint Town of Richland and Village of Pulaski Comprehensive Planning Board.

The motion passed with all in favor.

Agenda Item #7: Approval of Vouchers

Jeffrey Fowler made a motion to approve the General Fund vouchers (\$38,275.58), Miscellaneous Projects (\$257,990.25), Stormwater Mitigation Project (\$42,221.10), and the TA vouchers (\$2,659.65), Melissa Wadkinson seconded the motion, and it passed 4-0.

Agenda Item #8: Approval of Treasurer's Report

The motion to approve the June 2025 Treasurer's Report was made by Melissa Wadkinson and seconded by Jeffrey Fowler. The motion passed unanimously.

Agenda Item #9: Old Business

A. Grants

1. The next DRI LPC meeting will be held on September 24, 2025, at 4:00 PM. Each sponsor proposing a project for the DRI will present their plan. The following evening at 5:30 PM the public is welcome to offer feedback on those projects.
2. The Sidewalk to High School Project is finished. Six blocks of concrete had to be replaced. Edge Civil was responsible for that work. The paperwork will be closed out soon. A public ribbon cutting will be scheduled.
3. There should be developments to replace the roof on the green corner building on Salina Street soon.
4. The Village water tank maintenance and repainting project will begin September 22, 2025. The water meter project's installation deadline for residents is coming up on November 1, 2025. The Village Board would like to know what the Water Board's plan is for penalties for those that are not installing their meters.
5. The Village received the requested extension for the Stormwater Mitigation Project from FEMA. We will begin applying for reimbursement from FEMA for money already spent on the project. Now that we have received the extension Melissa Wadkinson made the motion to formally accept the bid from Edge Civil to complete the work. Jeffrey Fowler seconded the motion, and it passed with all

in favor. Melissa Wadkinson then made the motion to use Municipal Solutions to help administer the grant. Jeffrey Fowler seconded the motion, and it passed unanimously.

6. The Village submitted the grant to Assemblyman Barclay's office for grant funds to repair sidewalks. Mr. Barclay's office mentioned that they were taking a serious look at the application. If the grant is awarded the Village will put out a RFP for repairing Glen, Lewis Street, and what can be done on North Jefferson Street. Melissa Wadkinson would like to discuss which streets and how to repair them in more detail if the grant is awarded at a special meeting if necessary.
7. Mayor Jan Tighe met with Kevin Balcom the Town of Richland Superintendent, Tyler Kennedy of the Hockey Association, and the three contractors who contributed to the energy audit. A lot of the problems with the insulation at the center are caused by the leaks in the roof that recently have been repaired. Once the repairs have been inspected, the contractors would come in to replace the damaged sheet rock and the insulation. It was a productive meeting, but a final decision was not made.
8. A zone change has been requested by Mike Lasell for the property he owns in front of Selkirk Landing from an R-2 to an R-3 which would allow multifamily housing. Village Board of Trustees would like to discuss the project further with Mike Lasell regarding his intentions if the DRI falls through for that project, will involve the Code Enforcement Officer, possible conditions, and how our proposed changes to the subdivision law will affect his plans and the community. The Board tabled the decision on the public hearing and approving the Zoning Map Amendment Form.
9. Other
 - a. There will be a public meeting in the library regarding the grant the Village received through the Atlantic Legal States towards the end of the month.
 - b. The Village was denied the 25% matching funds for the grant to repair the Village dam. Jeffrey Fowler made a motion to allow the Village to proceed with moving forward while the Village continues to look for matching funds. Amy Dobrzynski seconded the motion, and it passed with all in favor.
- B. Amy Dobrzynski spoke to Bliss Environmental Services and was told that Bliss would not be able to bid on Village garbage pickup due to staffing shortages. She did speak to Butler Disposal Systems, and he will quote within the parameters of how they handle Mexico's rubbish removal. Amy Dobrzynski is expecting a response from Bulter soon.
- C. The review of a noise ordinance was tabled.
- D. Parking Stencils are in. A map is for the proposed parking spots is in the works. The Board requested that the recently painted parking spaces in front of the business on Salina Street be removed because they are unauthorized.

E. Other

1. The Veterans of the Revolutionary War commemoration at the Village Cemetery has been cancelled. Possible replacement dates are October 13th and November 1st, and November 15th.
2. The Champlain sign normally in the North Park is being rehabbed and will return.

Agenda Item #10: New Business

- A. The Village received three paving quotes to pave Clarence Avenue, Nelson Avenue, Price Drive, and patch the dip on Lincoln Ave. Riccelli Northern quoted \$93,998.14, Barrett Paing Materials Inc, \$129,698.41, and Heidelberg Materials Northeast – NY LLC, \$112,706.00. Jeffrey Fowler made the motion accept Riccelli's quote at \$93,998.14. Amy Dobrzynski seconded the motion, and it passed with all in favor.
- B. The motion to allow the Village office to purchase a truck for the DPW that is on Auction International up to a cap of \$25,000.00 was made by Jeffrey Fowler and seconded by Melissa Wadkinson. The motion passed unanimously.
The Village's bucket truck is broken. While the Village does research on prices on new options the Village DPW should investigate renting a truck or tow-behind lift.
- C. Melissa made the motion to reappoint Ernie Wheeler to the Planning Board, Joe Bryant to the Water Board, Mike Murphy to the ZBA and Margaret Weigel to the Historical Committee. Jeffrey Fowler seconded the motion, and it passed 4-0.
- D. The office created a Historic District Review Board form for applying to make changes and present them to the Historic Board. Melissa Wadkinson pointed out that the form should make clear that all signs will also have to be presented to the Planning Board.
- E. The Code Officer is now temporarily being taken over by Jim Sprague. John Howland may be returning in January.

Agenda Item #11: Thank you notes

The following thank you notes are going out:

To the owners of the home at Broad Street for the improvements made on the home.

Vincent Lobdell for the improvements made to the three buildings including the Make Sense Shop.

The owners of Artie's Diner for their façade improvements.

Mr. Anderson on Salina Street for replacing his porch.

Agenda Item #12: Executive Session

Jeffrey Fowler made the motion to go into Executive Session at 8:34 PM for discussions regarding proposed, pending or current litigation. Amy Dobrzynski seconded the motion, and it passed unanimously.

The motion to go out of Executive Session was made by Jeffrey Fowler and seconded by Melissa Wadkinson at 9:07 PM. The motion passed with all in favor.

Agenda Item #13: Adjournment

Jeffrey Fowler made the motion to adjourn at 9:10 PM. Melissa Wadkinson seconded the motion, and it passed 4-0.

Presented & Approved

Jennifer Gibbs

Deputy Clerk