

## **Village Board of Trustees Monthly Meeting**

**July 8, 2024**

**The monthly meeting of the Village Board of Trustees was held on the 8<sup>th</sup> of July at 7:15 PM, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.**

Members Present: Jan Tighe, Mayor; Jeffrey Fowler, Trustee; Amy Dobrzynski, Trustee; Scott Pello, Trustee; and Alan Engelbrekt, Deputy Mayor.

Absent: None

Village Staff/Officials in Attendance: Michael Martin, Chief of Police; Catherine Spinney, Village Clerk/Treasurer; Bill Noreault, DPW Supervisor John Howland, Code Enforcement Officer; and Jennifer Gibbs, Deputy Clerk.

Guest(s): Mark Dobrzynski, and Heidi Tompkins.

Agenda Item #1: Call to Order

The meeting was called to order by Mayor Jan Tighe at 7:15 PM and the Pledge of Allegiance was recited.

Agenda Items #2: Public Hearing for Changes in Water and Sewer Code Charges

Scott Pello made the motion to open the public hearing at 7:15 PM. Alan Engelbrekt seconded the motion and it passed unanimously.

The Water Board requested that we add language to require that home/property owners were responsible for making their connection to the new meters ready. The meters will be provided by the Village. The Board discussed options for those that do not have the currency to install the necessary parts to make it meter ready. The cost would be dependent on the age and condition of the properties plumbing. A couple of options were put forward to help alleviate costs. One was adding the cost of the installation to the owner's taxes or water bills in installments. Or the Village could manage the payments to a contractor that agrees to do each installation at a flat price.

The Sewer Board requested the Village Board to consider removing the ½ unit charge for vacant lots (those with no buildings.) There was no public comment.

The motion to close the public hearing was made by Jeffrey Fowler and seconded by Amy Dobrzynski. The motion passed with all in favor at 7:36 PM.

Agenda Item #3: Public Comment

There was no public comment.

Agenda Item #4: Report from Tug Hill Circuit Rider

Heidi Tompkins summed up the Tug Hill monthly report for July 2024.

Agenda Item #5: Minutes from the Haldane Board and the Comprehensive Planning Board

There have been no recent meetings.

#### Agenda Item #6: Minutes

Amy Dobrzynski made the motion to approve the minutes from May 13<sup>th</sup>, and June 10<sup>th</sup>, 2024. Jeffrey Fowler seconded the motion and it passed unanimously.

#### Agenda Item #7: Approval of Staff Reports

The motion to approve the staff reports was made by Jeffrey Fowler and seconded by Amy Dobrzynski. The DPW supervisor explained the leaks on County Route 2A. The line will be replaced. The motion passed with all in favor.

#### Agenda Item #8: General Vouchers

Alan Engelbrekt made the motion to approve the General Fund (\$80,213.55) and TA (\$927.24) vouchers. Jeffrey Fowler seconded the motion and it passed 5-0. There was no discussion.

#### Agenda Item #9: May 2024 Treasurer's Report

The motion to approve the May 2024 Treasurer's Report was made by Alan Engelbrekt and seconded by Jeffrey Fowler. The motion passed with all in favor. The July 2024 Treasurer's Report is delayed due to closing out of fiscal year 2023-2024. It will be available at the next Village Board meeting August 12<sup>th</sup>, 2024.

#### Agenda Item #10: Old Business

##### A. Grants

1. The Wastewater Infrastructure Improvement Project is on schedule so far and is expected to be completed December 22, 2024.
2. Residents of the Village and Town of Richland are eligible to subscribe to a community solar farm to reduce residents' electricity bills by 5-10 % annually. There is no cost to subscribe. Residents' subscriptions also support the Village of Pulaski as an Advanced Clean Energy Community, which allows the Village to qualify for additional grants for energy cost savings projects.
3. This year's NYS Downtown Revitalization Initiative (DRI) grant application is requesting more public input than previous years. The Village is reaching out to the public through a table at the Pulaski Farmer's Market, Online Surveys, and arranging public meetings.
4. Scott Pello made the motion to adopt Resolution No. 6 of 2024 supporting a Consolidated Funding Application for an engineering and remediation or removal of the Pulaski Dam through the NYS Water Quality Improvement Program. Amy Dobrzynski seconded the motion, and it passed a roll call vote 5-0.
5. The motion to adopt Resolution No. 8 supporting an application to submit a Consolidated Funding Application for a grant for building sidewalks to connect important infrastructure in the Pulaski Village was made by Jeffrey Fowler and seconded by Amy Dobrzynski. The motion passed with a unanimous roll call vote (5-0.)
6. The motion to approve Resolution No. 5 of 2024 supporting an application for a NYS Homes and Community Renewal Community Development Block Grant, with a focus on shoring up infrastructure such as the retaining walls, stairs, other improvements including bathrooms

and car chargers at the 3435 Maple Avenue Parking Lot, bathrooms and chargers at 74 Lewis Street (Dunbar Field) and 14 Riverview Drive (DPW Area) was made by Jeffrey Fowler. The motion was seconded by Amy Dobrzynski. The motion passed with a 5-0 roll call vote.

7. The motion to approve Resolution No. 4 of 2024 supporting an application for a NYS Homes and Community Renewal Community Development Block Grant to fund an engineering study to develop a parking area at 3432 Maple Avenue was made by Amy Dobrzynski. The parking area would include car chargers, solar panels, and bathroom facilities. The motion passed with every Board member voting yes.
8. Jeffrey Fowler made a motion to adopt Resolution No. 7 of 2024 supporting a Consolidated Funding Application for a grant to repurpose the abandoned Congregational Church at 27 Lake Street into a Community Center. The Village would write/apply for the resident applicant and administer the grant if awarded. Amy Dobrzynski seconded the motion. In a roll call vote Jan Tighe, Scott Pello, Jeffrey Fowler and Amy Dobrzynski voted in favor. Alan Engelbrekt voted no. The motion passed.
9. The Request for Proposal (RFP) for the Planning and Engineering Grant the Village was awarded is in the process of being approved by the NYS DEC and will be published upon approval.
- B. The Board discussed how we should decide on a new Village Logo. Jeffrey Fowler recommended that we hire a professional to offer designs and then let the residents vote on which one to approve. Requirements have been written up but not published.
- C. DPW is in the process of remedying the NYS Dept. of Labor Violations. All the equipment required has been ordered.

#### Agenda Item #11: New Business

- A. Mayor Jan Tighe requested the Board review the subdivision law to make appropriate updates. The Village will seek advice from Oswego County Planning & Community Development.
- B. The Board agreed to table the change to the language in the Local Law regarding water charges for meters until a joint Water and Village Board meeting is to be held.
- C. Jeffrey Fowler made the motion to hold a public hearing to change Haldane driveway from Maple Avenue to the Haldane Center to an official Village Street in order to receive more money from Consolidated Local Street and Highway Improvement Program (CHIPS.) Amy Dobrzynski seconded the motion and it passed with all in favor.
- D. The Board tabled the discussion on removing the old trees in front of the Snow Memorial Building.
- E. The Village received three bids for paving Bridge Street, James Street and Ontario Drive in the summer of 2024.
  1. Riccelli Northern \$115,865.00
  2. Barrett Paving Materials Inc. \$124,011.36
  3. Heidelberg Materials \$116,333.15

Alan Engelbrekt made the motion to accept the bid from Riccelli Northern. Scott Pello seconded the motion and it passed unanimously.

- F. Amy Dobrzynski made the motion to approve renewing the terms of Margaret Weigel and Robert North as members of the Historic District Review Board to June 15, 2026. Jeffrey Fowler seconded the motion and it passed with all in favor.
- G. The motion to approve the changes in the Sewer Code to eliminate the rent of ½ the unit price for vacant lots (lots with no buildings) was made by Jeffrey Fowler. The motion was seconded by Amy Dobrzynski and passed with all in favor.

Agenda Item #12: Other

The Community Revitalization Conference will be held on July 10-11, 2024, at the Lake Ontario Event and Conference Center in Oswego, NY.

Agenda Item #13: Executive Session or Adjournment

Jeffrey Fowler made the motion to go into Executive Session at 8:45 PM with a second from Scott Pello. The motion passed 5-0.

No decisions were made.

Amy Dobrzynski made the motion to go out of Executive Session at 9:00 PM with a second from Scott Pello. The motion passed unanimously.

The motion to adjourn the meeting was made at 9:01 PM by Jeffrey Fowler and seconded by Scott Pellon. The motion passed with all in favor.

**Next Regular Village Board Meeting and Public Hearing will be on August 12, 2024, at 7:15 PM.**

**Presented & Approved**

**Jennifer Gibbs, Deputy Clerk**