

Village Board of Trustees Monthly Meeting

June 9, 2025

The monthly meeting of the Village Board of Trustees was held on the 9th of June at 7:15 PM, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.

Members Present: Jan Tighe, Mayor; Amy Dobrzynski, Trustee; and Mark Dobrzynski, Trustee; and Jeffrey Fowler, Deputy Mayor.

Absent: Melissa Wadkinson, Trustee.

Village Staff/Officials in Attendance: Catherine Spinney, Village Clerk/Treasurer; Dustin Wood, DPW Supervisor; Michale Martin, Police Chief; and Jennifer Gibbs, Deputy Clerk.

Guest(s): Tim Crouch, Vern Roberts, Donna Scanlon, Heidi Tompkins

Agenda Item #1: Call to Order

The meeting was called to order by Mayor Jan Tighe at 7:15 PM and the Pledge of Allegiance was recited.

Agenda Item #2: Public Comment

There was no public comment.

Agenda Items #3: Report from Tug Hill Circuit Rider

Heidi Tompkins reviewed the June 2025 Salmon Rivers Council of Governments Monthly Bulletin.

Agenda Item #4: Minutes from the Haldane Board and the Comprehensive Planning Board

Haldane Center meeting minutes were not available. The Comprehensive Planning Board met June 5, 2025, and are working on a revamp of the plan with adjustments with the building of Micron in Clay, NY in mind.

Agenda Item #5: Village Board Minutes

Melissa Wadkinson made a motion to approve the April 2025 regular meeting minutes. May 2025 minutes are not yet complete. Jeffrey Fowler seconded the motion, and it passed unanimously.

Agenda Item #6: Approval of Staff Reports

The motion to approve the April 2025 Code Enforcement, Police and DPW monthly reports was made by Jeffrey Fowler and seconded by Amy Dobrzynski. The motion passed with all in favor.

Agenda Item #7: General Vouchers

Jeffrey Fowler made the motion to approve payment of the TA Abstracts 13 and 1 totaling (\$1,063.37) and General Fund Abstracts 13 and 1 with a total of (\$33,492.35). Melissa Wadkinson seconded the motion, and it passed 5-0.

Agenda Item #8: Treasurer's Report

The motion to approve the May 2025 Treasurer's Report was tabled.

Agenda Item #9: Old Business

A. Grant Status Review

1. The next DRI public meeting will be Thursday June 12, 2025, at 5:30 PM. The next LPC meeting will be held the last Wednesday in June. Some of the ideas for public projects included: bridges, update or move gazebo in South Park, streetscapes, municipal art, welcome signs, improvements to Dunbar, take down gazebo on Maple Ave to replace it with a pocket park, and a complete rebrand of the Village of Pulaski.
 2. The DOT inspected the sidewalk up Route 11 to the high school and found a couple spots where they questioned the grade of the sidewalk. The BCA Group is trying to get more information about where the DOT found issues. Any fixes will be with the contractor.
 3. The Main Street Anchor grant and Restore NY 6 should begin soon.
 4. The Village is in the process of applying for a CDBG grant to help pay for Phase II of the Water Main Improvement and Water Tank Painting Projects. The Water Board will be going out to bid for the water tank painting. Jeffrey Fowler made the motion to hold a public hearing and give permission to apply for the CDBG Grant. Amy Dobrzynski seconded the motion, and it passed with all in favor.
 5. The Village Dam and the Unplug and Play grants have been completed.
 6. The Village will be going out to bid for the Haldane area storm mitigation efforts.
- B. An offer was provided to the Village to buy the 2015 police vehicle. Jeffrey Fowler disclosed that he knew someone that was also interested in buying it and required more information.
- C. The Board tabled the review of the Village informational trifold. The Village has not received any bids yet to replace the stickers with a Village wide garbage pickup.
- D. Jeffrey Fowler made a motion to hold a public hearing for the proposed changes to the subdivision law. The purpose is to not have property owners parceling off individual pieces piecemeal without planning for future development and stormwater mitigation. Amy Dobrzynski seconded the motion, and it passed with all in favor.
- E. Other
1. The Village Board will not approve the handicap parking spot requested in front of the Edward Jones Building at this time.
 2. The Village will wait until the next Board meeting to discuss Village garbage removal because there have not been any bids submitted yet.
 3. The office is gathering mass text notifications proposals.
 4. Jeffrey Fowler requested that we review the vendor application fee schedule at the July 14, 2025, meeting.

Agenda Item #10: New Business

- A. Jeffrey Fowler made the motion to apply for grants to match or contribute to the Dunbar Field walking trails. Melissa Wadkinson seconded the motion, and it passed with all in favor.

New York State has a grant program aimed at getting kids outside and away from their phones. The Board questioned whether we should apply for additional money if it is limited to

playground equipment. The Board would like to engage the community in generating more specific ideas for Dunbar improvements before committing to applying for restrictive grants. The Board discussed developing six to 10 ideas and holding a public hearing to narrow the projects along the community's desires. Various projects have been recommended by the public via previous surveys.

- B. The motion to approve part one of the SEQR for Dunbar Field Improvements was made by Jeffrey Fowler with a second from Mark Dobrzynski. The motion passed with all in favor.
- C. Jeffrey Fowler made the motion to accept the resignation of Dustin Denny as of June 13, 2025. Amy Dobrzynski seconded the motion, and it passed unanimously.
- D. The motion to accept the resignation of Nick Gibides was made by Mark Dobrzynski and seconded by Melissa Wadkinson. The motion passed 5-0.
- E. The motion to advertise for and hire a full-time DPW employee was made by Jeffrey Fowler and seconded by Melissa Wadkinson. The motion passed unanimously.
- F. The motion to advertise for and hire a part-time/seasonal DPW employee was made by Jeffrey Fowler and seconded by Melissa Wadkinson. The motion passed unanimously.
- G. Mark Dobrzynski made the motion to advertise and hire a part-time employee to clean the Snow Memorial Building. Melissa Wadkinson seconded the motion, and it passed 5-0.
- H. Jeffrey Fowler proposed that because of the DRI it would be an asset to the Village if the Historical Committee had a design guide to adhere to while making decisions in the Historical District. There may be a few donors that would be willing to donate through PROP to have a couple guides assembled that would be prescriptive or based on criteria by an architect.
- I. The Board reviewed the top ten Village streets that need paving.
- J. Vernon Roberts presented the Board with his complaint about the placement of the fifth grave he bought in a block. He would like the Village to buy back the fifth lot and guarantee that no one would be buried there. The Village adjusted his spots once before due to a Village error. The Village will address the problem at the next meeting.

Agenda Item #11: Executive Session/Adjournment.

The motion to go into Executive Session was made by Melissa Wadkinson at 9:20 PM. Jeffrey Fowler seconded the motion, and it passed 5-0.

Mark Dobrzynski made the motion to go out of Executive Session, with a second from Jeffrey Fowler at 9:55 PM. The motion passed unanimously.

The motion to hire a full-time DPW employee at \$20.00 per hour was made by Amy Dobrzynski and seconded by Jeffrey Fowler. The motion passed with all in favor.

The motion to increase the DPW Supervisor, Dustin Wood, to \$30.00 per hour was made by Jeffrey Fowler and seconded by Amy Dobrzynski.

The motion to adjourn at 9:58 PM was made by Mark Dobrzynski with a second from Jeffrey Fowler. The motion passed with all in favor.

Next Regular Village Board Meeting will be held on July 14, 2025, at 7:15 PM.

Presented & Approved

Jennifer Gibbs, Deputy Clerk