# Civilian Police Complaint Form

For Complaints Against the Pulaski Police Department

Please complete this form to file a complaint against an officer or employee of the Pulaski Police Department. All information provided will be kept confidential to the extent permitted by law. Incomplete forms may delay the investigation process.

# **Complainant Information**

Full Name:		
Address:		
City, State, ZIP:		
Phone Number:		
Email Address:		
Preferred Method	of Contact:	

# **Incident Information**

Date of Incident (MM/DD/YYYY):	
Time of Incident:	
Location of Incident:	

## Involved Officer(s) or Employee(s)

Name(s):	
Badge Number(s) (if known):	
Description:	

# Witness Information (if applicable)

Witness Name(s):	
Phone Number(s):	
Email Address(es):	

## **Complaint Details**

Instructions for Incident Description

To ensure your complaint is thoroughly reviewed, please provide a detailed and specific account of the incident. Complete and accurate information is essential for a proper investigation. Your description should include:

- Incident Details: Clearly outline the sequence of events, including what happened before, during, and after the incident. Specify any statements made by involved parties and actions taken by officers, employees, or others present. Describe any injuries sustained or property damage incurred.
- Witness Information: List the names, addresses, and phone numbers of all witnesses. Their contact information is crucial for verifying details and collecting additional statements.
- Officer/Employee Details: Provide the names and badge numbers of the Pulaski Police officers or employees involved, if known. If you do not know their names, include detailed physical descriptions (such as height, build, hair color, uniform details) to help identify those involved.
- Specifics: Record the exact time, date, and location of the incident. This information is vital for cross-referencing reports and evidence.

Note: Avoid vague statements or omissions. Supply as many facts as possible and attach additional pages if you need more space. Complete, specific, and substantiated information will help ensure your complaint receives the attention it deserves.

Complaint Description:				

#### **Supporting Evidence**

- Are there photos, videos, or documents related to this complaint?  $\square$  Yes  $\square$  No
- If yes, please describe or attach:

## Signature and Certification

I certify that the information provided in this complaint is true and accurate to the best of my knowledge. I understand that submitting false information may result in penalties.

Signature:	
Date:	

#### **Submission Instructions**

- Mail or deliver this form to: Pulaski Police Department
- PO BOX 227 4917 North Jefferson Street Pulaski, NY 13142
- Email: policechief@villagepulaski.com
- For questions or assistance, call: 315-298-2622

Thank you for helping us ensure accountability and transparency within the Pulaski Police Department.