

Planning Board Minutes

October 2, 2023

The special meeting of the Village of Pulaski Planning Board was duly held on October 2, 2023, at 7:15 P.M. in the Auditorium of the Snow Memorial Building, 4917 Jefferson Street, Pulaski, NY 13142.

Planning Board Members Present: Melissa Wadkinson, Chairperson; Ernie Wheeler, Commissioner; Janice Kozma, Commissioner; David Rockwell, Commissioner.

Absent: Benjamin Ives, Commissioner; Margo Orton, Alternate

Village Officials and Staff: Jan Tighe, Mayor; and Jennifer Gibbs, Deputy Clerk.

Guest(s): Mike Murphy, Janice Kozma, and 1 more.

Agenda Item #1: Call to Order

The meeting was called to order at 7:00 PM by Melissa Wadkinson.

Agenda Item #2: Public Comment

Mayor Jan Tighe notified the Planning Board that a part-time code enforcement officer has been hired. William Hamacher was hired to issue violations and notices. It is not yet known whether he will be hired full-time when the current code officer retires at the end of December.

Agenda Item #3: Approval of Minutes

David Rockwell made the motion to approve the minutes from August 7, 2023, and August 21, 2023. Ernie Wheeler seconded the motion and it passed unanimously.

Agenda Item #4: Code Officer Reports

A motion to approve the code officer monthly reports from August and September 2023 was made by Ernie Wheeler. After a brief review of current projects with in the Village from John Howland David Rockwell seconded the motion and it passed with all in favor.

Agenda Item #5: Old Business

There was no old business.

Agenda Item #6: New Business

A. 3938 Port Street – Site Plan Application

Barbara and Michael Murphy submitted a site plan application to convert an apartment at 3938 Port Street into office space and a smaller apartment on the first floor. There will be a separate entrance to the office space from the outside. Ernie Wheeler made

the motion to approve the site plan and David Rockwell seconded it. The motion passed 4-0.

B. 58 S Jefferson Street

Mark Maj submitted an application for a site plan application and an application for a zoning permit for a short-term rental at 58 S Jefferson. It was noted that it will be an owner-occupied site. The Planning Board completed Parts 2 & 3 of the SEQR and Ernie Wheeler made the resolution to determine a negative declaration on the SEQR assessment form and make the Planning Board the Lead Agency. The motion was seconded by David Rockwell, and it passed with all in favor. Ernie Wheeler then made a motion to accept the above application as complete, approve the site plan approval and schedule a public hearing Monday November 6, at 7:00 PM. David Rockwell seconded the motion and it passed with all in favor.

Ernie Wheeler made the motion to adjourn at 7:25 PM with a second from David Rockwell. It passed 5-0.

Next Regular Planning Board Meeting will be held Tuesday November 6, 2023, 7:00 PM, at the Snow Memorial Building.

Draft and Unapproved

Jennifer Gibbs, Deputy Clerk