

Village Board of Trustees

Monthly Meeting

January 10, 2022

The regular meeting of the Village Board of Trustees was duly held on the 10th of January 2022, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.

Members Present: Jan Tighe, Mayor; Alan Engelbrekt, Deputy Mayor; Ryan McGrath, Trustee; and Jack Jennings Trustee.

Absent: Robin Ford, Trustee

Village Staff/Officials in Attendance: Michael Martin, Chief of Police; Bill Noreault, DPW Superintendent; and Jennifer Gibbs, Part-time Clerk.

Guest(s): John Parker of Napa and Mike Lasell of MBL Engineering, PLLC.

Meeting was Called to Order:

The monthly Village Board Meeting was called to order at 7:15 P.M. with Mayor Jan Tighe leading the Pledge of Allegiance to the American Flag.

Agenda Item #1: Public Comment

There was no public comment.

Agenda Item #2: Approval of Previous Minutes

Alan Engelbrekt made a motion to accept the minutes from December 13, 2021, and this was seconded by Jack Jennings. The motion passed with all in favor.

Agenda Item #3: Staff Activity Reports

Ryan McGrath made the motion to approve the DPW, Police, and Building and Codes reports for December 2021. Jack Jennings seconded the motion. There was no discussion and it passed with all in favor.

Agenda Item #4: General Fund Vouchers – Review and Approval

A motion to approve the General Fund Vouchers was made by Alan Engelbrekt and seconded by Jack Jennings. The motion passed 4-0.

Agenda Item #5: Treasure’s Report Check and Checking Account – Review and Approval

Alan Engelbrekt made the motion to accept the Treasure’s report for November and December 2021 and it was seconded by Ryan McGrath. The motion carried with all in favor.

Agenda Item #6 Old Business

- A. The motion to appoint Alario & Fischer as the Village Attorney and Shawn Doyle as Village Historian was made by Jack Jennings and seconded by Ryan McGrath. The motion passed with all in favor.

- B. Grants
 1. Ryan McGrath made the motion to approve the contract with Bernier, Carr & Associates Engineers, Architects & Land Surveyors, P.C. (BCA) for the Engineering Design for the High School Sidewalk Project. Jack Jennings seconded the motion and it passed with all in favor.
 2. A motion was made by Alan Engelbrekt to approve the contract with c2ae Architecture & Engineering for the Engineering Study for storm water mitigation with the contingency that the Village attorney has the final look to make sure that everything he suggested has been corrected. The Village was awarded a \$30,000 Engineering Planning Grant (EPG) allocation through the 2021 NYS Consolidated Funding Application (CFA) program. The amount the Village will have to pay for the study is \$6,000 for a total of \$36,000. Jack Jennings seconded the motion and it carried 4-0.
 3. Mayor Jan Tighe updated the Board on the status of the contract negotiations with Blue Line Engineering on the Wastewater Treatment and Sewer Project. The approval of this contact will be tabled until the next Village Board meeting on February 14, 2022.
 4. Jan Tighe updated the Board on the application that was submitted for the Climate Smart Communities Certification by the Central New York Regional Planning & Development Board of behalf of the Village. The chances look good for certification. The Village has more points, pledge elements, and priority actions than are required to get certified.
 5. A motion was made for a resolution to expand the grant application through the USDA for the police car to include a pickup truck for the Village by Ryan McGrath and it was seconded by Jack Jennings. The resolution passed with all in favor.

- C. Alan Engelbrekt made the motion to accept the Vegetation Policy for the Pulaski Cemetery. Jack Jennings seconded the motion. There was no discussion and it passed with all in favor.

- D. Jan Tighe updated the Board on the Pulaski Dam most recent correspondence from the DEC. Gomez & Sullivan are checking on the Dam monthly and Bill Noreault is checking it weekly. The Village will be sending out a letter requesting a quote for work notching the Dam.
- E. The Village has received some masks from the County and expects to receive COVID test sometime soon per an email sent from Terry Bennett of Oswego County.
- F. Mayor Jan Tighe presented a Capital Project spreadsheet and updated the Village Board on the various grant application and projects in progress or finished.
- G. The Employee Handbook will be finalized with one addition. Former Mayor Angel Rodriguez agreed to a change in the employee vacation schedule that didn't make it into the handbook. That will be submitted, and the handbooks will be printed and distributed.
- H. The Haldane report was not available.

Agenda Item #7: New Business

- A. Mike Lasell of MBL Engineering, PLLC, representing the Vavalo Group, presented a draft concept site layout to the Board to help them in their consideration of changing the lot in Fireman's Field (Tax Map Parcel 059.16-05-09) from a R2 zone to a B2 zone. The draft concept includes parking for a hotel, a 50-seat restaurant, green space, a pedestrian connection to Salina Street, and a banquet area. Jack Jennings made the motion to hold a Public Hearing on the change before the next Village Board Meeting. The motion was seconded by Ryan McGrath and passed with all in favor.
- B. The Village received a letter from the DEC stating that our Wastewater Treatment plant passed inspection and praised the operators.
- C. The Board reviewed Draft Local Law #1 regarding Cannabis Zoning and decided to table any decisions until the next Village Board meeting on February 14, 2022.
- D. Alan Engelbrekt made the motion to establish a Tree Committee Auxiliary and it was seconded by Ryan McGrath. The motion passed with all in favor.
- E. The Board reviewed the Fees for Implementation of Construction Code. It was put forward to create a penalty fee for projects that have started without a permit to

incentivize residents to apply for the permits before they begin. The subject has been tabled until next month.

Agenda Item #8: Other

- A. A thank you note was sent to Terry Bennett of Oswego County for the masks delivered to the Village.

- B. Jan Tighe updated the Board on the upcoming meetings below:
 - January 18, Dept of Labor 4:00 PM.
 - January 24 Planning Board Public Hearing on 61 Delano Street 7:00 PM.
 - January 12 Historical Review Committee Hearing 5:00 PM for application that was submitted.

- C. The Village Codes will be updated and posted on the website. With the subscription/contract we have with eCode our laws will be able to be cross referenced with agendas and minutes on the website.

- D. The Board discussed the status of building owned by the Little Lukes that is no longer operating, the general lack of childcare in the area, as well as a few ideas about filling that need and possible buyers for the building.

- E. The Board reviewed the schedule for 19th Tug Hill Conference.

Agenda Item #9: Executive Session – Personnel

Ryan McGrath made a motion to leave Executive Session at 8:30 PM. The motion was seconded by Alan Engelbrekt.

Jack Jennings made the motion to have Desiray add the six weeks she was not employed by the Village to her anniversary hire date. At that time, she would be eligible for two weeks' vacation, and to pay Jennifer Gibbs, during Desiray's maternity leave at the same salary rate that Desiray is receiving at the present time, and to change the employee handbook so employees are eligible for three weeks of vacation after five years of service to the Village. This motion was seconded by Ryan McGrath, all were in favor.

Ryan McGrath made the motion to adjourn the meeting at 8:36 PM and this was seconded by Jack Jennings. It passed with all in favor.

Next Village Board Meeting February 14, 2022, at 7:15 PM

Presented & Approved

Jennifer Gibbs

Part-time Clerk