

Village Board of Trustees

Monthly Meeting

April 11, 2022

The regular meeting of the Village Board of Trustees was duly held on the 11th of April 2022, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.

Members Present: Jan Tighe, Mayor; Alan Engelbrekt, Deputy Mayor; Jack Jennings Trustee; and Robin Ford, Trustee.

Absent: Ryan McGrath, Trustee

Village Staff/Officials in Attendance: Michael Martin, Chief of Police; Bill Noreault, DPW Superintendent; Cathy Spiney Village Clerk/Treasurer; Joshua Smith, Code Officer; and Jennifer Gibbs, Part-time Clerk.

Guest(s): Stephen Balcom, Village resident.

Meeting was Called to Order:

The monthly Village Board Meeting was called to order at 7:15 PM with Mayor Jan Tighe leading the Pledge of Allegiance to the American Flag.

Agenda Item #1: Public Comment

Mr. Balcom came to the Board to request the Village schedule the removal of his tree stumps left when the County took down the trees in his front yard. Bill Noreault will speak to the County to work out a schedule. Mr. Balcom also requested the Village re-ditch the drainage ditch that runs through the southern end of his farm. Stormwater has been backing up on his land and has made it difficult to harvest because the equipment is getting stuck on the wet land. Mayor Jan Tighe will follow up with Mr. Balcom when she can get some more information and notified him of the Stormwater Mitigation Study being performed by Oswego County Soil and Water and asked Mr. Balcom to contact Joe Chairvolotti at Oswego County Soil & Water.

Agenda Item #2: Approval of Previous Minutes

Jack Jennings made the motion to accept the minutes from March 14, 2022, with the correction to his name on page one from Jack Johnson to Jack Jennings. Robin Ford seconded the motion and it passed with all in favor.

Agenda Item #3: Staff Activity Reports

The motion to accept the Staff Activity Reports was made by Alan Engelbrekt and seconded by Jack Jennings. The motion passed unanimously with no discussion.

Agenda Item #4: General Fund Vouchers – Review and Approval

Alan Engelbrekt made the motion to accept the payment of the vouchers and Robin Ford seconded it. The motion passed with all in favor. There was no discussion.

Agenda Item #5: Treasure’s Report Check and Checking Account – Review and Approval

The Treasurer’s Report was not complete and will be forwarded to the Board when it is done.

Agenda Item #6 Old Business

- A. The Haldane report was reviewed there were no questions.
- B. The NYS Department of Environmental Conservation has received and accepted the Revised Interim Corrective Measures Plan (ICMP) for the Pulaski Dam and the extension request until November 1, 2022.
- C. The discussion regarding the “Official Day for a Resident,” was tabled.
- D. Municipal Solutions will be filling out the application for Exclusion of Debt Service. Municipal Solutions recommended waiting and rolling up all the sewer debt. Mayor Jan Tighe is trying to make progress with the DEC to settle the fishing rights deal the former Mayor Karl Hax began to help pay for the River Walk debt.
- E. Updates on Projects.
 - 1. An application to add a crosswalk at Castle Drive was submitted to the DOT.
 - 2. The Water Main Project will begin within the next few weeks beginning at Salina Street.
 - 3. The Water Meter SEQR process has begun.
 - 4. The Sewer Project kick-off is scheduled for April 28, 2022, at 4:00 PM.
- F. The Village Board agreed to not charge for electric for events at the South Park and keep application form as is.
- G. Other
 - 1. The Board reviewed the Quarterly Infrastructure sheet.
 - 2. There will a Public Hearing for the Comprehensive Plan changes at the May 9, 2022, Village Board meeting and the Board will vote on the changes in June.
 - 3. Alan Engelbrekt made the motion to hire a former Comptroller employee to help with the AUDs and it was seconded by Jack Jennings. The motion passed 4-0.

Agenda Item #7: New Business

- A. The Village will be following up and pursuing various grants including:
 - a. Senator Gillabrand’s office Congressionally Directed Spending Requests for YR 2023.
 - b. The Village is waiting for announcements regarding WIIA grants.
 - c. The application for CDGB was denied and the Sewer Board voted to reapply.
 - d. EFC has 0% loans, and the Village will reapply for other EFC grants

- e. A Letter of Intent was sent out to the Northern Border Regional Commission in regard to applying for Water Infrastructure grants.
 - f. The Village will also apply for a grant through Rep. Claudia Tenney's office for the Dam repairs.
 - g. The Street Sweeper has arrived, just waiting for the paperwork to be completed.
 - h. The Village received a grant of \$10,000 as a Climate Smart Community Award and will apply that towards the lighting at the Maple Ave. parking lot and behind the stores on Main Street.
- B. Robin Ford made the motion to accept the resignation of Kathleen Allen from the Planning Board. Alan Engelbrekt seconded the motion and it passed 4-0. The Board expressed their thanks for her service to the Village.
- C. The Village received \$1,000 grant to pay for trees. The Tree Committee met Saturday April 9, 2022, to fertilize the trees that were planted on Rome Road last fall and there will be an Arbor Day celebration in conjunction with the Elementary School and PROP at a date to be determined.
- D. The Village Board Budget meeting will be held at 6:00 PM April 20, 2022, at the Snow Memorial Building in the Auditorium.
- E. The plaques for attaining Bronze status with the Climate Smart Community Award 2022 will be placed at the Snow Memorial Building and in the alcove of the restroom building at the South Park.

Agenda Item #8: Other

- A. Mr. Doubleday of Omni Solar will be a guest at the next regular monthly Village Board meeting to discuss the changes in the community solar and aggregation programs.
- B. A motion to update the Code Office with carpet and painting, and paint the library, was made by Alan Engelbrekt and seconded by Jack Jennings. The motion passed with all in favor.
- C. The Board will consider revisiting the Village Conflict of Interest Policy to align more with the standards of disclosure outlined by NYCOM.
- D. The Village Draft Cannabis Law Public Hearing will be on April 20, 2022, at 6:00 PM. Written questions are welcome. The Village Board will be voting on the Law the following month.
- E. Fulton Block Builders is having a meeting at 8:30 on Monday April 25, 2022.

Agenda Item #9: Executive Session

At 7:55 PM the Board moved to Executive Session to discuss the amending the personnel issues with a motion by Robin Ford and seconded by Alan Engelbrekt. All were in favor. The motion to amend the Employee Handbook by Alan Engelbrekt and seconded by Jack Jennings to read the following:

- On Page 32 add a three-day bereavement leave for the death of a significant companion and one day bereavement for the death of an aunt or uncle.
- On Page 31 add the language “All Sick Leave accumulated up to (200) two hundred sick days shall be paid upon retirement.”

At 8:22 PM the Board voted to leave the Executive Session.

Agenda Item #10: Adjournment

At 8:23 PM Robin Ford made the motion to move out of Executive Session and adjourn the Board meeting. The motion was seconded by Jack Jennings and passed unanimously.

Next Village Board Meeting May 9, 2022, at 7:15 PM

Presented & Approved

Jennifer Gibbs

Part-time Clerk