

Village Board of Trustees Monthly Meeting

January 9, 2023

The monthly meeting of the Village Board of Trustees was duly held on the 9th of January 2023, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.

Members Present: Jan Tighe, Mayor; Alan Engelbrekt, Deputy Mayor; and Scott Pello, Trustee.

Absent: Ryan McGrath, Trustee; and Jeffrey Fowler, Trustee.

Village Staff/Officials in Attendance: Michael Martin, Chief of Police; Cathy Spinney, Village Clerk/Treasurer; and Jennifer Gibbs, Deputy Clerk.

Guest(s): Janice Kozma and Shelley Joss.

Agenda Items #1: Call to Order

The Meeting was called to order at 7:34 PM with Mayor Jan Tighe leading the Pledge of Allegiance to the American Flag.

Agenda Items #2: Public Hearing

Alan Engelbrekt made the motion to open the hearing on the USDA Grant and Loan for the purchase of the Loader. Scott Pello seconded the motion and it passed 3-0.

The Village will be financing \$50,000 at 3.35%, receiving \$21,000 from the USDA Grant and there will be a trade-in applied. The total cost of the Loader is \$183,000.

The motion to close the public hearing was made by Alan Engelbrekt to close the hearing and Scott Pello seconded the motion. It passed 3-0.

Agenda Item #3: Public Comment

Shelley Joss had questions about when public hearings are necessary for resolutions. Many grant processes, bonds, code (local laws) changes require public hearings. Village policy changes and/or other resolutions put to the Board for a vote often do not. All Village Board meetings are open to the public. Depending on the type of public hearing, notices are placed on boards around the village, on the sign in the South Park, in the Village approved newspapers, on the new Village FaceBook page and on the new website www.villagepulaski.com. Jan Tighe will send the policy for calling special meetings to Shelley Joss via email. Jan Tighe also requested a list from Shelley Joss with her concerns that she would like addressed.

Agenda Item #4: Minutes

Scott Pello made the motion to approve the minutes from December 12th, 20th, and 22th of 2023. Alan Engelbrekt and Scott Pello requested the sentence "The motion failed." Under

agenda item #4 on December 20th be removed from the minutes. Scott Pello requested that Jack Jennings be added to the minutes as requesting a motion to go into Executive Session as well. Jan Tighe noted that under agenda item #3 on December 22nd the date for the public hearing about amending the language in the Village Code was incorrect. With those corrections the motion to accept the minutes was seconded by Alan Engelbrekt and passed 3-0. Alan Engelbrekt was not available for the December 22nd meeting and there was not a quorum to approve the minutes for that meeting. The minutes for that meeting will be presented again at the next monthly meeting on February 13, 2023.

Agenda Item #5: Approval of Staff Activity Reports

Alan Engelbrekt made the motion to accept DPW and the police reports. Scott Pello made the comment that his business may have been treated differently than the End Zone and asked Bill Noreault to explain the sewer and water problems at the End Zone. Bill Noreault explained that the sewer problem has been fixed and the grease plugs in the Village sewer line were coming from the End Zone and were removed. The water break is on the End Zone's side of the waterline. The Village DPW and Code Enforcement has been working with the owner to resolve the matters and the business has not been shut down. Scott Pello seconded the motion and passed with all in favor.

Agenda Item #6: Approval of Vouchers

Alan Engelbrekt made the motion to approve the Trust and Agency and the General Vouchers with a second from Scott Pello. The motion passed with all in favor.

Agenda Item #7: Approval of the Treasurer's Report.

Alan Engelbrekt made the motion to approve the Treasurer's report and checking account. Scott Pello seconded the motion and it passed 3-0.

Agenda Item #8: Old Business

- A. Scott Pello made the motion to authorizing the Village to review and approve the documents required to enter into agreement with the NYS DHCR to finalize the contract for the Main Street Anchor Project Grant.
- B. The Village and the McNitts will each be paying half of the surveying and attorney bills. The bill due now is for David Bardoun Land Surveying at a total cost of \$5,500. A copy of the survey map was presented to the Board. The Village will be paying \$2,750. of this bill. Jan Tighe put in a request for a quote for the Attorney fees to pass on to the McNitts and the Village Board.
- C. Changes in Village Code.
 1. The motion to review and set a public hearing of changes to the Code for Item 160-6 and 26-3 to conform to Civil Service Law. The motion to vote on changing the language was made by Scott Pello. There was not a second. The motion was tabled to allow more time for research and discussion. Scott Pello noted that he

was against the changes to the code and Jan Tighe noted that this leaves the Village open for litigation.

2. Discussion of the Rental Registration Committee was tabled until the monthly meeting on February 13, 2022.
- D. The last Haldane meeting was cancelled. The Village is still working with the DEC to sell the Village owned fishing rights to the DEC. The Village is not selling any property just fishing rights.
- E. The New York State annual Sexual Harassment Prevention Training is due for all Village employees, officials, and Board members. A link to do the training online is coming.
- F. The Mayor reviewed the status of the following grants:
1. The Main Street Anchor Grant is almost under contract.
 2. The Restore NY Grant Phase 6 has been rewarded and a contract should be signed soon.
 3. The Village received a \$900,000 grant to add sidewalks to Delano Street passed Connex Care to Spring Brook Apartments and around the American Legion to the Haldane Center. This would be a 50% match.
 4. The final approval from the USDA for the electric vehicles, one for the DPW and another for police, was received January 9, 2023.
- G. The Village received two bids to stabilize the Arches. One was for \$400,000 and was for \$174,000. The Village is waiting for one more. The Village is looking for funding to stabilize them.

There is no need get quotes to fix the lighting. Bill Noreault and the DPW made the repairs.

The Shared Service Grant application was submitted for the emergency vehicle to repair watermain breaks. The vehicle will be shared with Lacona.

The Open C-Pace meeting has been postponed until February.

The sewer at the End Zone has been fixed.

The Village got the grant for a \$1,000 to apply towards training and the manual for the Block Builders program. Jan Tighe will bring this to PROP as well.

Agenda Item #9: Old Business

- A. Policy review.
1. The Board reviewed the proposed policy procedure for handling complaints.
 2. A consolidated Fiscal Policy was presented for consideration.
 3. The Board discussed the new NYS Green Purchasing Communities Program. The program would make it easier for local governments to ensure that the products bought would have a lower environmental impact.

4. The IT Policy and Procedure document was reviewed. The motion to accept the policy as is was made by Scott Pello and Alan Engelbrekt. The motion passed 3-0.
- B. The motion to accept the resignation of Jeffrey Fowler from the Historical District Review Committee and appoint Robin Ford the that Committee was tabled.
- C. The Board reviewed the new NYS law authorizing a property tax exemption for volunteer first responders. It was decided more research was necessary before moving forward.
- D. The 2023-2024 Budget worksheets will be ready by the next meeting on February 13, 2023.
- E. A handout of a chart showing the status of the Village capitol projects was included in the document package.

Agenda Item #10: Executive Session

There was no Execution Session

Agenda Item #11: Adjournment

Scott Pello made the motion to adjourn the meeting at 8:50 PM. Alan Engelbrekt seconded the motion and it passed with all in favor.

Next Regular Village Board Meeting and Public Hearing will be on February 13, 2023, at 7:15 PM.

Presented & Approved

Jennifer Gibbs

Deputy Clerk