

Draft

Village Board of Trustees Monthly Meeting

January 12, 2026

**The monthly meeting of the Village Board of Trustees was held on the 12th of January 2025
at 7:00 PM, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson
Street, Pulaski, NY 13142.**

Members Present: Jan Tighe, Mayor; Jeffrey Fowler, Deputy Mayor; Shale Holmes, Trustee; and Devon Fetzer, Trustee.

Absent: Melissa Wadkinson, Trustee

Village Staff/Officials in Attendance: Catherine Spinney, Village Clerk/Treasurer; Jennifer Gibbs, Deputy Clerk; Michael Martin, Police Chief; Jim Sprague, Code Enforcement; and Dustin Wood, DPW Supervisor

Guests: Tricia Hax, Steve Warchol, Millie Newcomb, Heidi Tompkins, and James Jackson.

Mayor Jeffrey Fowler called the meeting to order at 7:04 PM and the Pledge of Allegiance was recited.

Agenda Item #1: Public Hearing for Local Law No. 2 of the Year 2026

Jan Tighe made the motion to open the public hearing for Local Law No.2 of the Year 2026 Amending the Zoning code to Impose Minimum Restrictions on Homes within the Village of Pulaski at 7:06 PM. Devon Fetzer seconded the motion, and it passed unanimously.

Milly Newcomb thanked the Board for moving so quickly. There was no other comment.

At 7:07 PM Jan Tighe made the motion to close the meeting with a seconded from Devon Fetzer. The motion passed 4-0.

Agenda Item #2: Public Hearing for Local Law No. 3 of the Year 2026

The motion to open the public hearing for Local Law No. 3 of the Year 2026 Amending the Village Code Pertaining to Solid Waste was made by Jan Tighe and seconded by Devon Fetzer. The motion passed unanimously.

There was no public comment.

Jan Tighe made the motion to close the hearing. Devon Fetzer seconded the motion, and it passed with all in favor.

Agenda Item #3: Public Comment

Tricia Hax put forward a proposal to update the zoning to allow chickens within the Village and passed out a packet of information for the Board's consideration.

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James Jackson let the Board know that he had come across ledgers dated 1920-1923 with local history during prohibition. He is interested in continuing research on the subject and possibly making a documentary. The Board referred him to the Pulaski Historical Society and Shawn Doyle the official Village Historian.

Agenda Item #4: Report from the Tug Hill Circuit Rider

Heidi Tompkins reviewed the January 2026 North Shore and Salmon Rivers Council of Governments Monthly Bulletin.

Agenda Item #5: Haldane Minutes and Comprehensive Planning/Energy Board Minutes – December 2025

The minutes were unavailable.

Agenda Item #6: Approval of November & December 2025 Minutes

The minutes were not complete by time of the meeting.

Agenda Item #7: Staff Reports

Jan Tighe made the motion to accept the December 2025 staff reports from Code Enforcement, Police and DPW. Devon Fetzer seconded the motion, and it passed with all in favor.

Agenda Item #8: General Capital and TA Vouchers

The motion to approve the January 2026 abstracts for the General Fund (\$48,397.85), TA (\$2,732.73), NY Main Street Project (\$110,567.25), and the Stormwater Mitigation Project (\$235.20) was made by Jan Tighe. Devon Fetzer seconded the motion, and it passed 4-0.

Jan Tighe had a question about an invoice from Halco and whether it should be covered by our maintenance contract. Catherine Spinney said she would investigate it.

Agenda Item #9: December 2025 Treasurer's Report

Jan Tighe made the motion to accept the Treasurer's Report with a second from Devon Fetzer. The motion passed unanimously.

Agenda Item #10: Old business

- A. Jan Tighe made a motion to adopt Local Law No. 3 of the Year 2026 Amending the Village Code Pertaining to Solid Waste. Devon Fetzer seconded the motion, and the motion passed with Jeffrey Fowler, Jan Tighe, Shale Holmes, and Devon Fetzer voted yes. Melissa Wadkinson was absent.

As of this afternoon the Village had 267 enrollees in the garbage pickup program. Jan Tighe made the motion to approve the purchase of more totes and lids for the price of \$3,665 from Cascade Engineering. Devon Fetzer seconded the motion, and it passed with all in favor.

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- B. The Water Tower is operating, and the Village water system is back on in full. Jeffrey Fowler intends to review the tower leases to check to confirm there is no more lease funds due to the Village.
- C. The Village office is updating the information brochure to include updates regarding the garbage pickup, website and include the Joint Town of Richland/Village of Pulaski Comprehensive Planning Board meets on the first Thursday of each month, and elections are held on the first Tuesday of each November.
- D. Jan Tighe made the motion to appoint John Howland as Code Enforcement Officer as of March 1, 2026. Devon Fetzer seconded the motion, and it passed unanimously.
- E. Jan Tighe handed out a handout regarding safe municipal practices for the celebration of the U.S. 250th anniversary and noted that those are organizing the coming Memorial Parade may want to work this into it. Jeffrey Fowler announced that there is a time capsule at the Village office that is meant to be opened on July 4th of this year. The Village made the cover of the Atlantic States Legal Foundation's newsletter with a summary of the \$40,000 awarded to Pulaski through a New York Sea Grant for a community driven tree planting initiative for climate adaption and community revitalization in Pulaski.
- F. The motion to adopt Local Law No. 2 of the Year 2026 Amending the Zoning code to Impose Minimum Restrictions on Homes within the Village of Pulaski was made by Jan Tighe and seconded by Devon Fetzer. The motion passed with Jeffrey Fowler, Jan Tighe, Shale Holmes, and Devon Fetzer voting yes. The motion passed with all in favor.

Agenda Item #11: New Business

- A. Policy Changes
 - i. The Village office and Code Enforcement are still researching how the Village will adjust its building permit fees.
 - ii. The Village will add to the form residents fill out to request their water to be turned on and off that someone must be present for either.
- B. The DPW is looking into pricing cameras for their building.
- C. The Board received a copy of the Rental Registry Law, Chapter 26, Article II to review. The plan is to amend the law to conform to current problems and enforce the registry.
- D. The Board will be meeting with the Town of Richland to discuss the draft IMA.

Agenda Item #12: Other

Agenda Item #13: Adjournment

Devon Fetzer made the motion to adjourn at 7:53 PM with a second from Shale Holmes. The motion passed unanimously.

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Jennifer Gibbs

Deputy Clerk