

## Village Board of Trustees Monthly Meeting

November 14, 2022

**The monthly meeting of the Village Board of Trustees was duly held on the 14<sup>th</sup> of November 2022, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.**

**Members Present:** Jan Tighe, Mayor; Alan Engelbrekt, Deputy Mayor; Robin Ford, Trustee; Jack Jennings, Trustee.

**Absent:** Ryan McGrath, Trustee.

**Village Staff/Officials in Attendance:** Josh Smith, Code Enforcement Officer; Michael Martin, Chief of Police; Cathy Spinney, Village Clerk/Treasurer; and Jennifer Gibbs, Deputy Clerk.

**Guest(s):** Jeffery Fowler, Beverly Snyder, Zana Gervaise, Ed Kelley, Sarah Bush, Shelley Joss.

### **Agenda Items #1: Call to Order**

The Meeting was called to order at 7:15 PM with Mayor Jan Tighe leading the Pledge of Allegiance to the American Flag.

### **Agenda Items #2: Public Comment**

Shelly Joss, an area resident, had concerns over flooding on Maple Avenue and code violations of other houses on that street. Mayor Jan Tighe noted that the Village of Pulaski, with grant money, had recently completed a stormwater mitigation study for that area, and has received another grant from the Federal Government to follow up with a mitigation plan. The Code Enforcement Officer, Josh Smith, said he will take a closer look at the houses on Maple Avenue she pointed out for violations.

Zana Gervaise, of The Salmon River Sport Shop, introduced herself and voiced her interest in participating in Phase II of the Restore NY Grant opportunity.

### **Agenda Item #3: Public Hearing on Zoning Change for Parking, camping on Village Property and Signs**

Alan Engelbrekt made the motion to open the Public Hearing and Robin Ford seconded the motion and it passed with all in favor.

The following zoning changes were described:

1. Campers, recreational vehicles (R.V.s) or vehicles used for temporary housing are not permitted to park on the streets in the Village of Pulaski from 8:00 PM until 6:00 AM.
2. Camping or setting up shelters or tarps or using Village Property as personal living space, other than on a short-term daily basis, is prohibited. All Village parks and property are to be vacated at dusk.

3. The “(with the exception of political signs)” in Code Chapter 160, Article V, Section 66, will be removed.

The was no public comment.

Alan Engelbrekt made the motion to close the Public Hearing. Jack Jennings seconded the motion and it passed unanimously.

**Agenda Item #4: Approval of Minutes**

The motion to accept the minutes of October 11<sup>th</sup> and 26<sup>th</sup>, 2022, was made by Jack Jennings and seconded by Robin Ford. The motion passed 4-0.

**Agenda Item #5: Approval of Staff Reports**

The motion to accept the DPW, and Police Staff Reports was made by Alan Engelbrekt and seconded by Jack Jennings and passed with all in favor.

**Agenda Item #6: General Vouchers**

The motion to approve the Treasure’s report was made by Alan Engelbrekt and seconded by Jack Jennings. The motion passed with all in favor.

**Agenda Item #7: Treasurer’s Report**

Robin Ford made a motion to accept the Treasurer’s report. Jack Jennings seconded the motion and it passed unanimously.

**Agenda Item #8: Old Business**

- A. The Board reviewed the status of Village Projects
- B. The Haldane report was unavailable. Alan Engelbrekt gave a brief overview of the upgrades planned for the park.
- C. The Board reviewed the final version of the NYMIR report to be submitted.
- D. The property transfer between the McNitt’s and the Village of Pulaski is not complete. The surveyor should be available within the next couple of weeks.
- E. Alan Engelbrekt made the motion to accept the updated Village informational pamphlets and the handout for residents in crisis. Robin Ford seconded the motion and it passed with all in favor.
- F. Alan Engelbrekt made the motion to approve the unpaid taxes to go to the County with a second Robin Ford.

The Mayor and Board members in attendance and voting as follows:

Jan Tighe, Mayor	Yes
Alan Engelbrekt, Trustee	Yes
Robin Ford, Trustee	Yes

John (Jack) Jennings, Trustee	Yes
Ryan McGrath, Trustee	Absent

G. The Board thanked Robin Ford for her service for the Village.

### **Agenda Item #9: New Business**

- A. Ed Kelley of the VFW requested permission to place an addition monument in the North Park honoring the veterans of Afghanistan and Iraq. Jack Jennings made the motion to approve the monument with the condition that the VFW come back with a design. Alan Engelbrekt seconded the motion and it passed with all in favor.
- B. The motion to amend the Employee Handbook, Page 43 Item 1004, so it reads as follows, was made by Alan Engelbrekt.

Smoking or vaping of any substance, in addition to chewing any tobacco or cannabis product is prohibited in all areas of the Village building and/or property and Village vehicles.

The motion was seconded by Robin Ford, and it passed 4-0.

- C. Alan Engelbrekt made the motion for the Village of Pulaski and property owners to take the opportunity to apply for the second round of the 2022-23 Restore NY grant program and to have Kristy LaManche of KL Consulting Services write the grant. The grant program, if selected, would reimburse upgrades to the properties selected up to 90%. Jack Jennings seconded the motion and it passed with all in favor.
- D. The motion to approve the zone changes below was made by
  - a. Campers, recreational vehicles (R.V.s) or vehicles used for temporary housing are not permitted to park on the streets in the Village of Pulaski from 8:00 PM until 6:00 AM.
  - b. Camping or setting up shelters or tarps or using Village Property as personal living space, other than on a short-term daily basis, is prohibited. All Village parks and property are to be vacated at dusk.
  - c. The “(with the exception of political signs)” in Code Chapter 160, Article V, Section 66, will be removed.

Jack Jennings seconded the motion and it passed unanimously.

### **Agenda Item #10: Other**

- A. The Pulaski Turkey Trot, on Thanksgiving Day, will have registration at 8:00am and the race will begin at 9:00am.
- B. Light up Pulaski is Sunday December 4, 2022.
- C. Linda Egan from the Fulton Block Builders will be speaking at the Economic Task Force meeting on December 16, 2022.

- D. Shoe drop-off for the Tithe My Shoes campaign will be available until December 2, 2022, at the Snow Memorial Building Lobby.
- E. The Board recognized and congratulated Robin Philips and Design of Elegance who will be representing Pulaski while helping to decorate the White House for the holidays.
- F. Thank you notes will be sent to:
  - a. Johnson Family for updating their front porch.
  - b. Northern Credit Union for the nice landscaping.
  - c. Ed Gilson for getting the Village some more Covid tests and being a proponent for the Village at the County Legislature.
  - d. The P & L Building for replacing the roof on the gazebo in South Park.
  - e. Robin Ford for her service to the Village as Trustee.
  - f. The Tree Committee for planting trees.

**Agenda Item #12: Executive Session**

There was no need for an Executive Session.

**Agenda Item #11: Adjournment**

Alan Engelbrekt made the motion to adjourn the meeting at 8:09 PM. Robin Ford seconded the motion and it passed with all in favor.

**Next Regular Village Board Meeting and Public Hearing will be on December 12, 2022, at 7:15 PM.**

**Presented & Approved**

**Jennifer Gibbs**

**Deputy Clerk**