

## Village Board of Trustees Monthly Meeting

December 12, 2022

The monthly meeting of the Village Board of Trustees was duly held on the 12<sup>th</sup> of December 2022, in the Auditorium of the Snow Memorial Building, 4917 North Jefferson Street, Pulaski, NY 13142.

**Members Present:** Jan Tighe, Mayor; Alan Engelbrekt, Deputy Mayor; Jack Jennings, Trustee; Ryan McGrath, Trustee; and Scott Pello, Trustee.

**Absent:** None

**Village Staff/Officials in Attendance:** Michael Martin, Chief of Police; Cathy Spinney, Village Clerk/Treasurer; and Jennifer Gibbs, Deputy Clerk.

**Guest(s):** Jeffery Fowler

### Agenda Items #1: Call to Order

The Meeting was called to order at 7:15 PM with Mayor Jan Tighe leading the Pledge of Allegiance to the American Flag.

### Agenda Items #2: Annual Reorganizational Meeting

Jack Jennings made the motion to open the Annual Reorganizational Meeting at 7:16 PM. Ryan McGrath seconded the motion and the motion passed 4-0.

A. Jack Jennings made the motion to accept the appointments for 2022-2023:

1. Alan Engelbrekt - Deputy Mayor
2. Jack Jennings - Zoning and Code
3. Ryan McGrath – Police and Cemetery
4. Scott Pello – Snow Memorial Building

Ryan McGrath seconded the motion and it passed 4-0.

B. Resolutions

1. Alan Engelbrekt made the motion to approve the Resolution No. 1 to authorize certain payment of claims in advance of audits. Ryan McGrath seconded the motion and with a roll call vote the resolution passed 5-0.
2. The motion to approve Resolution No. 2 for reimbursement of mileage for Village Officers and Employees at the rate of 0.625 cents per mile was made by Jack Jennings with a second from Ryan McGrath. The motion passed 5-0
3. Alan Engelbrekt made the motion to approve Resolution No. 3 for the authorization of Village Officials and Employees to attend schools, conferences, seminars, and meetings. In addition to the Boards, Administration, DPW, Building and Zoning and Water and Sewer the motion included adding the Tree and

Historical Committees to the Resolution. The motion was seconded by Ryan McGrath and passed with all in favor.

4. Alan Englebrect made the motion to pass Resolution No. 4 designating Community Bank, NBT Bank, NY Class and Pathfinder Bank as the Village depositories. The motion was seconded by Ryan McGrath and passed unanimously.
  5. The motion to pass Resolution No. 5 adopting a meeting schedule was made by Jack Jennings and seconded by Scott Pello. The motion carried with all in favor.
  6. Ryan McGrath made the motion to pass Resolution No. 6 which sets procedure for calling special meetings. The motion was seconded by Jack Jennings and passed unanimously.
  7. The motion to approve Resolution No. 7 which authorizes the the Form RS 2418 to be reviewed, updated and and approved on a yearly basis at the annual reorganizational meeting, and authorize the 2023 Village Holidays was made by Ryan McGrath, seconded by Jack Jennings, and passed 4-1 with Scott Pello voting no.
  8. The motion to approve Resolution No. 8 which authorizes the Form RS 2417-A to be reviewed and approved on a yearly basis at the annual reorganizational meeting was made by Alan Engelbrekt and seconded by Ryan McGrath. The motion passed with all in favor.
- C. The Board reviewed the Code of Ethics and Procurement Policies and there were no changes or comments. Alan Engelbrekt made the motion to accept the policies as they are. Ryan McGrath seconded the motion and it passed unanimously.
  - D. The Board reviewed the Rules of Procedure for Village Board meetings and there were no changes or corrections.
  - E. The motion to reappoint both Shawn Doyle as Village Historian and Alario and Fischer as Village Attorneys for 2022-2023 was made by Jack Jennings and seconded by Ryan McGrath. The motion carried with all in favor.
  - F. The next organizational meeting will be December 11, 2023.

At 7:32 PM Jack Jennings made the motion to close the organizational meeting with a second from Alan Engelbrekt. The motion passed unanimously.

### **Agenda Item #3: Public Hearing on Restore NY Grant Application – Phase II**

Alan Engelbrekt made the motion to open the public hearing for Phase II, Round Seven, of the Restore NY Grant Application process at 7:32 PM. The motion was seconded by Ryan McGrath and passed 5-0. The non- refundable fees are due by the applicants on December 20, 2022. Jan Tighe noted that the applications will be submitted by the end of January 2023. The following addresses are included in the grant application:

4881 North Jefferson Street

4844 North Jefferson Street

4873 North Jefferson Street

4826 Salina Street

110 Lewis Street

Jack Jennings made the motion to close the hearing at 7:35 PM. Ryan McGrath seconded the motion and it passed with all in favor.

#### **Agenda Item #4: Public Comment**

Jeffrey Fowler noted that the Restore NY Grant program is a great opportunity and asked what the plan was for the 1% fee. In previous grant cycles, as with the Main Street Grant, the fee was used towards streetscaping. There is no plan for the fee yet.

#### **Agenda Item #5: Approval of Minutes**

Alan Engelbrekt made the motion to approve the Minutes from November 14, 2022. Jack Jennings seconded the motion and it passed with all in favor.

#### **Agenda Item #6: Staff Activity Reports**

Scott Pello made the motion to accept the DPW, Police and Building and Codes report. Jack Jennings seconded the motion and it passed with all in favor.

#### **Agenda Item #7: Vouchers**

The motion to approve the Vouchers for December 2022 was made by Alan Engelbrekt with a second from Ryan McGrath. The motion passed unanimously.

#### **Agenda Item #8: Treasurer's Report**

Alan Engelbrekt made the motion to approve the Treasurer's report and checking account. Ryan McGrath seconded the motion and it passed 5-0.

#### **Agenda Item #9: Old Business**

- A. The Board reviewed and tabled a plan to create a subcommittee consisting of two Village Board members, two tenants, and two landlords, to review and update the Village rental registration codes.
- B. Alan Engelbrekt made a motion to accept the grant monies from the USDA to buy the front loader. Jack Jennings seconded the motion and with a roll call vote is passed with all in favor.
- C. With a motion from Alan Engelbrekt and a second from Ryan McGrath the Village accepted the resolution authorizing KL Consulting to submit the application for Restore NY Round 7 on its behalf. The properties include:

1. 4881 North Jefferson Street
  2. 4844 North Jefferson Street
  3. 4873 North Jefferson Street
  4. 4826 Salina Street
  5. 110 Lewis Street
- D. A motion to accept the quote from Volney Multiplex Inc. for \$6,680.00 to install a Fire Alarm System at the DPW, was made by Alan Engelbrekt and seconded by Ryan McGrath. The motion carried 5-0.
- E. Alan Engelbrekt made the motion to accept the Proposal for the Final Decommissioning of the Pulaski Dam submitted by Gomez and Sullivan Engineers. Jack Jennings seconded the motion and it passed with all in favor.
- F. The McNitt/Village of Pulaski property transfer is progressing. The survey was completed and the sewer right away does not run through the empty property. This saved the Village some money.
- G. Grants
1. The Main Street grant was awarded to the Village for the former Yankee Tackle Shop. The grant is for \$500,000.
  2. The Canopy Replacement and Return of Inventory and Maintenance grants are still in progress. These are no match grants.
  3. Assemblyman Will Barclay's office has reached out to the Village and asked if there was a price yet on restoring the Arches. Mayor Jan Tighe sent out the study completed by Crawford and Stearns to three historical masons for estimates. The Village has not yet received a response.
  4. Nicole Freeman visited last week to review the parks, arches, and Dunbar Field for possible grant opportunities.
  5. Maple Ave and South Park lighting has been replaced. We will be receiving a \$10,000 NYSERDA Climate Smart Community grant to reimburse the cost of the replacements. The Green Team submitted a quote for wire repairs for Maple Ave pole lights behind the stores. The Village will be reaching out for more quotes for these repairs.
  6. Mayor Jan Tighe briefed the Village Board on the Shared Services Grant application the Village is applying for. The goal is to get a quick response vehicle for water main breaks or other water emergencies that require various tools and personnel. The vehicle would be shared with Lacona. If the grant is received there is no funding required by the Village to match. This is a reimbursable grant.
- H. There was no Haldane report because there have been no meetings. Alan Engelbrekt noted that the water fountain has been installed.
- I. There was no other old business.

## **Agenda Item #10: New Business**

- A. The Board reviewed and signed a letter of support for Oswego County adopting the Open C-Pace Program. This program will help make the rehabbed building in the Village more energy efficient and lower the overhead of the businesses occupying these spaces in the future.
- B. The mayor handed out a Richland/Pulaski Climate Action Plan Survey and trifold for the Board to review.
- C. Mayor Jan Tighe noted that the Village does not have a noise ordinance and should be on a future agenda.
- D. The Village office is trying to find a new or a better image of a logo.
- E. Jack Jennings made the motion to accept the resignations of Jim Tighe from the Water Board and John Howland from the Pulaski Police Department. Ryan McGrath seconded the motion and it carried with all in favor.
- F. The Village is looking hire an additional DPW worker full-time. Alan Engelbrekt offered to help the DPW Supervisor with interviews. The motion to allow Bill Noreault to hire someone before the next Village Board meeting was made by Scott Pello and seconded by Jack Jennings. The motion passed unanimously.
- G. There are several In-Service opportunities from NYMIR.
- H. Jack Jennings made the motion to allow the addition of a shed by PROP on the DPW property. Scott Pello seconded the motion and it passed unanimously.
- I. Thank you notes will be going out to Peggy Francher, Kristy LaMache, John Howland, Jim Tighe and PROP.
- J. The Village is considering applying for authorization to issue Certificate of Origins for local businesses.
- K. The Village Board discussed the water/sewer issues at the End Zone.

**Agenda Item #11: Executive Session**

There was no need for an Executive Session.

**Agenda Item #12: Adjournment**

Ryan McGrath made the motion to adjourn the meeting at 8:24 PM. Jack Jennings seconded the motion and it passed with all in favor.

**Next Regular Village Board Meeting and Public Hearing will be on January 9, 2023, at 7:15 PM.**

**Presented & Approved**

**Jennifer Gibbs**

**Deputy Clerk**