

SEWER BOARD AGENDA

VILLAGE OF PULASKI

August 10, 2023 – SNOW MEMORIAL BUILDING – 4:00 PM

Chairperson – Robert Adamski, Commissioners David Allen and Craig Waite

CALL TO ORDER AND PUBLIC COMMENTS

- 1. Review and approval of minutes from July 13, 2023 (action)**

- 2. Staff Activity Reports – (action)**
 - A. DPW**
 - B. WWTP**
- 3. Voucher and Review of Payments (action)**
- 4. Review and Approval of Treasurer’s Report (action)**

- 5. OLD BUSINESS**
 - A. Update on WWTP and Sewer Project**
 - B. July 19th Hazard Mitigation Plan Meeting**
 - C. July 27th C&S County Wide Assessment Meeting**
 - D. Roof Project at WWTP**
 - E. Other**

- 6. NEW BUSINESS**

- 7. ADJOURNMENT – Next Meeting - September 14, 2023 – 4:00 pm**

DRAFT

Sewer Board Meeting**July 12, 2023**

The regular meeting of the Pulaski Sewer Board was duly held on the 12th, of July 2023 at 4:00pm in the Auditorium of the Snow Memorial Building, 4917 Jefferson Street, Pulaski, NY.

Sewer Board Members Present: Chairman, Robert Adamski; Commissioner, Craig Waite; Commissioner, David Allen

Village Officials and Staff: Mayor, Jan Tighe; OMI, Dean Merritt; OMI, Jasin Fernandez; OMI, George Dibble; Village Clerk/Treasure, Cathy Spinney; Account Clerk, Amanda Bennett.

Guest(s): Jeffrey Tubolino, Blue Line Engineering

Agenda Item #1: Review and Approval of Minutes from June 8, 2023:

David Allen made the motion to approve the minutes from June 8th, 2023, Craig Waite seconded the motion. Motion passed with all in favor.

Agenda Item #2: Staff and Activity Reports (DPW & WWTP):

Craig Waite made the motion to accept the Staff Activity Reports for DPW and WWTP, David Allen seconded the motion. Dean Merritt gave the monthly report for the WWTP, he stated that in the month of June 2023, they treated 8.1 million gallons, which is an average of 270,000 gallons per day. On June 2, 2023, they have Paro Construction on site for roof estimate, which they are waiting for price quote. On June 9th, 2023, Eggan hauled dry sludge to the landfill, June 13, 2023, Eggan was on site for pump station clean out of grease and debris. On June 26, 2023, Scriba Electric was on site to evaluate blower air actuator valve to see if they can rewire the new valve. Performed all Preventative Maintenance tasks for the month of May.

The Wastewater Treatment Plant is operating in full compliance with the SPDES permit.

The motion passed with all in favor.

Agenda Item #3: Voucher and Review of Payments:

Craig Waite made the motion to accept the Vouchers for abstracts for June 2023, abstract #2 for the Sewer Fund in the amount of \$39,459.03 and abstract #2 for the Wastewater Improvement Project in the amount of \$8,905.00. David Allen seconded the motion. Motion passed with all in favor.

Agenda Item #4: Review and Approval of the Treasurer's Report:

David Allen made the motion to approve the treasurer's reports for the month of June 2023. Craig Waite seconded the motion. Motion passed with all in favor.

Agenda Item #5: Old Business:**A. Update on WWTP and Sewer Project**

Jeffrey Tubolino stated that he must get four easements for the project. He stated that he must get two easements from Fulton Boiler Works, one easement from Mr. Simon at 15 River Street, and WTF Realty Corp at 6 River Street.

Jeffrey and Cathy Spinney decided that they will meet on July 14, 2023, at 9:00am at the Village Office to work on the easements.

DRAFT

Jeffrey stated that they cannot send anything to bid until the easements are signed.

B. OTHER

Jasin from OMI stated that he had only gotten one quote for roofing, he stated that he had reached out to many people. The Sewer Board agreed to move forward with the one quote that they got for the roofing instead of waiting. Dean informed Jasin to write down everyone he had reached out to for bids, so it is documented.

Craig Waite made the motion to approve the roofing bid, Estimate #32, from Correia's INC. for the Pulaski Sewage Treatment Plant at 48 River Street Pulaski, NY 13142 in the amount of \$11,600.00. David Allen seconded the motion, motion passed with all in favor.

Dean stated that they got a few quotes for Stand-by generators for the Wastewater locations, they received a quote from Kraft Power in the amount of \$3,960 and Storm Power Solutions in the amount of \$4,025. After further discussion, the Sewer Board agreed to go with Storm Power Solutions, Proposal #23109. He is a local guy and has made service calls for the wastewater treatment plant in the past.

Agenda Item #6: New Business

A. Oswego County Multi-Jurisdictional Hazard Mitigation Plan Update

Cathy stated that this plan is something that is in place in case something ever happens, and it is updated every so often. Sewer Board asked if there is a plan already? Jan stated yes there is, however, it hasn't been updated in about 5-6 years. The first meeting is a week from today.

B. FIRE SYSTEM for WWTP

Jan stated that Doyle Security asked if the WWTP had anything set up at the facility for sprinklers?

Jasin stated that there are several extinguishers there but no sprinklers. The Sewer Board has agreed to get a price quote once the WWTP project is finished.

C. NYS Wastewater Surveillance Network

The Sewer Board and OMI discussed participating in this program. After further discussion they stated that they had no problem with doing the NYS Wastewater Surveillance Network.

D. Other

An email was sent from a David Turner regarding the county in concert with the County of Oswego IDA, have commissioned a study of water and wastewater systems in the county in effort to better understand exactly what they have and what they need. He wanted to schedule a meeting with whomever in the community is responsible for the day-to-day activities at the facility. Jan stated that the people who do the day-to-day operation are Dean and Jasin.

7. Adjournment

Craig Waite made the motion to adjourn David Allen seconded it. Motion passed with all in favor. Next Meeting will be August 10, 2023 at 4:00pm.

Drafted & Unapproved

Amanda Bennett, Account Clerk

Pulaski Department of Public Works Report

- 3rd Mow DPW, repair mowers, Work at water tower.
- 5th Meet at Walgreen's with asbestos contractor.
- 6th water main prep @ Walgreens.
- 7th Cut & cap water main @ Walgreens.
- 10th & 11th Water main repair N. Jefferson St.
- 12th Water tower Prep, repair banners.
- 13th Isolate water tower, begin draining process.
- 14th Drain water tower.
- 15th clean water tower.
- 17th Wiltsie onsite for tank insp. Check manholes on Maple Ave. Loader training.
- 18th Yard debris, Mow Dunbar.
- 19th Yard debris.
- 20th Wiltsie completed inspection, Began refill process.
- 21st & 22nd refill tank.
- 24th & 25th Water samples to lab,
- 25th N Jefferson water main repair.
- 27th Begin lowering tank level/blending process turn off town of Richland connection.
- 28th Start refill process on tank and place pumps back in tank mode.

Bill E. Noreault, Superintendent

OMI MEMORANDUM

To: Village of Pulaski Sewer Board
From: Operations & Maintenance, Inc. – OMI
Subject: Monthly Report
Date: The Month of July 2023

In the month of July 2023, we treated 9.3 million gallons, which is an average of 298,000 gallons per day. We are currently awaiting sample results.

7/7 Jim Coyne on site. Pick up Blower #1 for repair.

7/10 Transducer Issue at River Street pump station resolved.

7/21 Eggan Excavating on site Clean grit and Rags from SBR #1

7/22 Drain and Clean Chlorine Contact Tank

7/26 Chris Platt Storm Power on site for Major Generator PM program.

Performed all Preventative Maintenance tasks for the month of July.

The wastewater treatment plant is operating in full compliance with the SPDES permit.

- **Grit channels cleaned.**
- **Bar screen and compactor cleaned and greased.**
- **Brush and debris cleaned from digesters and surrounding areas.**
- **Clean and Rinse Chemical Room and Fixtures.**

ABSTRACT OF AUDITED VOUCHERS

SEWER FUND

VILLAGE OF PULASKI

OSWEGO COUNTY, NEW YORK

DATE OF AUDIT: 08/14/2023

NUMBER 003

TOTAL CLAIMS: \$51,389.31

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
1318	HIGHBRIDGE COMMUNICATIONS HBC-187631/TELEPHONE	G8110.405	33.78	
1319	GUARDIAN INSURANCE AUGUST 2023/DENTAL & VISION	G9060.8	63.54	EFT 08/01/2023
1320	EXCELLUS HEALTH GROUP AUGUST 2023/HEALTH INSURANCE	G9060.8	1,734.51	EFT 08/01/2023
1321	C & B FARM AND GARDEN 1-220175/BOOTS	G8120.402	60.00	
1324	OSWEGO COUNTY SOLID WASTE 22165/WWTP SLUDGE	G8130.436	8,504.25	
1330	GLOBAL MONTELLO GROUP 303264/FUEL	G8120.412	300.44	
1330	GLOBAL MONTELLO GROUP 303263/FUEL	G8130.412	27.89	
1334	PITNEY BOWES GLOBAL FINANCIAL 3317740181/EQUIPMENT RENTAL	G8110.403	130.74	
1335	STAPLES CONTRACT & COMMERCIAL OFFICE SUPPLIES/3543407041,3542164257,3542408611	G8110.402	243.50	
1337	EGGAN EXCAVATING & EQUIPMENT C 96385/SLUDGE REMOVAL	G8130.436	4,456.50	
1337	EGGAN EXCAVATING & EQUIPMENT C 97204/SLUDGE REMOVAL	G8130.436	4,132.50	
1339	ARCIT 423-290/MAINTENANCE OF COMPUTERS	G8110.403	54.60	
1340	OPERATIONS & MAITENANCE, INC. 2023-08/WWTP OPERATIONS SERVICES	G8130.445	15,056.87	
1342	TOSHIBA FINANCIAL SERVICES 507252591/COPIER CONTRACT	G8110.2	166.47	
1343	AMREX CHEMICAL CO 243587/CHEMICALS	G8130.439	3,234.49	
1343	AMREX CHEMICAL CO 244081/CHEMICALS	G8130.439	5,027.00	
1344	STORM POWER SOLUTIONS, LLC 23109/MAINTENANCE ON GENERATORS	G8130.421	2,925.00	102616 08/01/2023
1348	NATIONAL GRID 17256-95000/152 HINMAN	G8130.424	43.60	EFT 08/18/2023
1348	NATIONAL GRID 13013-46128/RIVER STREET PUMP GAS	G8130.424	26.52	EFT 08/18/2023
1348	NATIONAL GRID 09013-46101/FOREST DRIVE PUMP	G8130.424	319.44	EFT 08/18/2023
1348	NATIONAL GRID 13013-46100/RIVER STREET PUMP	G8130.424	1,080.16	EFT 08/18/2023
1348	NATIONAL GRID 88213-46103/STATE ROUTE 13	G8130.424	43.12	EFT 08/18/2023
1348	NATIONAL GRID 95213-46108/DAY CARE PUMP	G8130.424	21.66	EFT 08/18/2023
1348	NATIONAL GRID 58213-45103/MITCHELL STREET PUMP	G8130.424	54.79	EFT 08/18/2023

ABSTRACT OF AUDITED VOUCHERS

SEWER FUND

VILLAGE OF PULASKI

OSWEGO COUNTY, NEW YORK

DATE OF AUDIT: 08/14/2023

NUMBER 003

TOTAL CLAIMS: \$51,389.31

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
1348	NATIONAL GRID 08613-46107/48 RIVERVIEW	G8130.424	2,422.01	EFT 08/18/2023
1349	DEATON'S HOME SERVICE JULY 2023/SUPPLIES	G8120.402	39.00	
1349	DEATON'S HOME SERVICE JULY 2023/SUPPLIES	G8120.421	6.60	
1349	DEATON'S HOME SERVICE JULY 2023/SUPPLIES	G8130.402	116.98	
1349	DEATON'S HOME SERVICE JULY 2023/SUPPLIES	G8130.402	814.58	
1352	PARKERS SERVICE INC. 608106/PARTS	G8120.2	97.50	
1352	PARKERS SERVICE INC. 608058/PARTS	G8120.421	48.00	
1354	FRONTIER COMMUNICATIONS 315-298-2673-062923-4/TELEPHONE	G8130.405	103.27	EFT 08/10/2023
Total:			51,389.31	

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the _____ of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as _____ at

the above Village this _____ day of _____, 20 _____

Signature

ABSTRACT OF AUDITED VOUCHERS

WASTE WATER IMPROVEMENT PROJECT

VILLAGE OF PULASKI

OSWEGO COUNTY, NEW YORK

DATE OF AUDIT: 08/14/2023

NUMBER 003

TOTAL CLAIMS: \$6,625.00

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
44	BLUE LINE ENGINEERING, DPC 1532/WASTEWATER INFRASTRUCTURE IMPROVEMENT PRO	HF8130.2	6,625.00	
Total:			6,625.00	

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the _____ of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as _____ at

the above Village this _____ day of _____, 20 _____

Signature

mayor@villagepulaski.com

E

From: Joe Moran <joemoran@cdcfoundation.org>
Sent: Wednesday, August 2, 2023 4:07 PM
To: mayor@villagepulaski.com
Subject: Re: Village of Pulaski

Sorry for the delay - I was away at a wastewater meeting. This is great news! I will touch base with your wwtp operator and get the finer details ironed out. Are there any additional email addresses that you would like results and communications shared with?

Best,
Joe

Joe Moran, MSc
Epidemiologist | Emergency Response

CDC Foundation

Together our impact is greater.

●●●

845-866-7543

www.cdcfoundation.org

[twitter](#) · [linkedin](#) · [facebook](#) · [instagram](#)

From: mayor@villagepulaski.com <mayor@villagepulaski.com>
Sent: Monday, July 31, 2023 11:46 AM
To: Joe Moran <joemoran@cdcfoundation.org>
Subject: Village of Pulaski

Good morning,

This email is to inform you that the Sewer Board for the Village would be interested in participating in this program.

Thank you,
Jan Tighe